

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE U	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 24	3. EFFECTIVE DATE 31-Jan-2014	4. REQUISITION/PURCHASE REQ. NO. 1300401765		5. PROJECT NO. (If applicable) N/A
6. ISSUED BY NSWC, DAHLGREN DIVISION 17632 Dahlgren Road Suite 157 Dahlgren VA 22448-5110	CODE N00178	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342		CODE S2404A

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) PRISM MARITIME LLC 1416 Kelland Drive, Ste B Chesapeake VA 23320-4447	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. [X] N00178-07-D-5198-0002
	10B. DATED (SEE ITEM 13) 07-Sep-2012
CAGE CODE 4LE80	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		16B. UNITED STATES OF AMERICA BY [Signature of Contracting Officer]	
15C. DATE SIGNED		16C. DATE SIGNED 29-Jan-2014	

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**GENERAL INFORMATION**

The purpose of this modification is to provide incremental funding in the amount of \$240,000.00. ... Accordingly, said Task Order is modified as follows: A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

410046:

From:

To: EQ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00002085390

The total amount of funds obligated to the task is hereby increased from \$13,328,963.64 by \$240,000.00 to \$13,568,963.64.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
410046	APN	0.00	500.00	500.00
410047	APN	0.00	60,000.00	60,000.00
610045	APN	0.00	79,500.00	79,500.00
610046	APN	0.00	100,000.00	100,000.00

The total value of the order is hereby increased from \$16,044,562.00 by \$0.00 to \$16,044,562.00.

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	N060	BASE PERIOD, 10 September 2012 - 9 September 2013 Engineering and Technical Support for the Chemical, Biological, Radiological, and Nuclear Defense (CBRND) in accordance with (IAW) Section C, Performance Work Statement (PWS) (Fund Type - TBD)		HR			\$4,330,728.00
400001	N060	AWARD AA \$270,000 (Fund Type - OTHER)					
400002	N060	AWARD AB \$30,000 (O&MN,N)					
400003	N060	AWARD AE \$5,000 (O&MN,N)					
400004	N060	AWARD AF \$10,000 (Fund Type - OTHER)					
400005	N060	AWARD AC \$6,000 (O&MN,N)					
400006	N060	AWARD AG \$170,000 (O&MN,N)					
400007	N060	AWARD AD \$210,300 (OPN)					
400008	N060	MOD 01 AH \$15,000 (WCF)					
400009	N060	MOD 01 AJ \$104,310.57 (WCF)					
400010	N060	MOD 01 AK \$70,000 (WCF)					

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400011 N060 MOD 01 AL  
\$100,000 (WCF)

400012 N060 MOD 01 AM  
\$139,867.33 (WCF)

400013 N060 MOD 01 AN \$5,000  
(WCF)

400014 N060 MOD 01 AP \$71,600  
(O&MN,N)

400015 N060 MOD 01 AQ \$1,000  
(O&MN,N)

400016 N060 MOD 01 AR \$500  
(RDT&E)

400017 N060 MOD 03 AS \$1,000  
(WCF)

400018 N060 MOD 03 AT \$1,000  
(WCF)

400019 N060 MOD 03 AU \$44,000  
(Fund Type -  
OTHER)

400020 N060 MOD 03 AV \$45,000  
(Fund Type -  
OTHER)

400021 N060 MOD 03 AW \$90,000  
(O&MN,N)

400022 N060 MOD 05 AX  
\$97,768.05  
(RDT&E)

400023 N060 MOD 05 AY \$12,500  
(Fund Type -  
OTHER)

400024 N060 MOD 05 AZ \$9,400  
(O&MN,N)

400025 N060 MOD 05 BA \$31,500  
(O&MN,N)

400026 N060 MOD 05 BB \$1,000  
(RDT&E)

400027 N060 MOD 05 BC \$1,000  
(WCF)

400028 N060 MOD 05 BD \$40,000  
(Fund Type -  
OTHER)

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400029 N060 MOD 05 BE \$1,000  
(RDT&E)

400030 N060 MOD 05 BF \$79,000  
(O&MN,N)

400031 N060 MOD 06 BG  
\$469,000  
MOD 17 BG  
-\$120,000  
(O&MN,N)

400032 N060 MOD 06 BH \$83,100  
(O&MN,N)

400033 N060 MOD 06 BJ \$45,300  
(O&MN,N)

400034 N060 MOD 06 BK \$2,000  
MOD 12 BK -2,000  
(RDDA)

400035 N060 MOD 07 BL  
\$720,000 (OPN)

400036 N060 MOD 07 BM \$1,000  
(WCF)

400037 N060 MOD 08 BP \$31,500  
(O&MN,N)

400038 N060 MOD 08 BQ \$23,200  
(O&MN,N)

400039 N060 MOD 08 BR \$30,000  
(O&MN,N)

400040 N060 MOD 08 BT \$46,950  
(Fund Type -  
OTHER)

400041 N060 MOD 08 BV \$11,000  
(O&MN,N)

400042 N060 MOD 09 BZ  
\$172,000  
MOD 17 BZ  
-\$51,000 (Fund  
Type - OTHER)

400043 N060 MOD 10 CA \$50,000  
(RDT&E)

400044 N060 MOD 11 CB  
\$82,932  
MOD 17 CB  
-\$25,000 (RDDA)

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400045 N060 MOD 14 CE  
\$150,000 (RDDA)

400046 N060 MOD 15 CF  
\$500,000 (OPN)

400047 N060 MOD 16 CJ \$61,000  
(APN)

400048 N060 MOD 16 CK \$15,000  
(APN)

4100 N060 OPTION PERIOD 1, [REDACTED] HR [REDACTED] [REDACTED] \$4,166,751.00  
10 September 2013  
- 9 September  
2014 Engineering  
and Technical  
Support for the  
Chemical,  
Biological,  
Radiological, and  
Nuclear Defense  
(CBRND) IAW  
Section C, PWS  
(Fund Type - TBD)

410001 N060 MOD 18  
Incremental  
funding (APN)

410002 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410003 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410004 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410005 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410006 N060 MOD 18  
Incremental  
funding (O&MN,N)

410007 N060 MOD 18  
Incremental  
funding (Fund

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Type - TBD)

410008 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410009 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410010 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410011 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410012 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410013 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410014 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410015 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410016 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410017 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410018 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

410019 N060 MOD 18

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Incremental  
funding (Fund  
Type - TBD)

- 410020 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)
- 410021 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)
- 410022 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)
- 410023 N060 MOD 18  
Incremental  
funding (APN)
- 410024 N060 MOD 18  
Incremental  
funding (APN)
- 410025 N060 MOD 18  
Incremental  
funding (APN)
- 410026 N060 MOD 18  
Incremental  
funding (APN)
- 410027 N060 MOD 18  
Incremental  
funding (APN)
- 410028 N060 MOD 19  
Incremental  
Funding (APN)
- 410029 N060 MOD 20  
Incremental  
Funding (APN)
- 410030 N060 MOD 21  
Incremental  
Funding (APN)
- 410031 N060 MOD 21  
Incremental  
Funding (APN)
- 410032 N060 MOD 23  
Incremental  
Funding (APN)



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410033 N060 MOD 23  
Incremental  
Funding (APN)

410034 N060 MOD 23  
Incremental  
Funding (APN)

410035 N060 MOD 23  
Incremental  
Funding (APN)

410036 N060 MOD 23  
Incremental  
Funding (APN)

410037 N060 MOD 23  
Incremental  
Funding (APN)

410038 N060 MOD 23  
Incremental  
Funding (APN)

410039 N060 MOD 23  
Incremental  
Funding (APN)

410040 N060 MOD 23  
Incremental  
Funding (APN)

410041 N060 MOD 23  
Incremental  
Funding (APN)

410042 N060 MOD 23  
Incremental  
Funding (APN)

410043 N060 MOD 23  
Incremental  
Funding (APN)

410044 N060 MOD 23  
Incremental  
Funding (APN)

410045 N060 MOD 23  
Incremental  
Funding (APN)

410046 N060 MOD 24  
Incremental  
Funding (APN)

410047 N060 MOD 24

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Incremental  
Funding (APN)

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
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6000	N060	BASE PERIOD ODCs, 10 September 2012 - 9 September 2013 IAW Section C, PWS (Fund Type - TBD)	1.0	LO	\$3,873,922.00
600001	N060	AWARD AA \$30,000 (Fund Type - OTHER)			
600002	N060	AWARD AB \$10,000 (O&MN,N)			
600003	N060	AWARD AE \$55,000 (O&MN,N)			
600004	N060	AWARD AF \$40,000 (Fund Type - OTHER)			
600005	N060	AWARD AC \$154,000 (O&MN,N)			
600006	N060	AWARD AG \$60,000 (O&MN,N)			
600007	N060	AWARD AD \$185,000 (FMS)			
600008	N060	MOD 01 AH \$100,559.72 (WCF)			
600009	N060	MOD 01 AJ \$100,000 (WCF)			
600010	N060	MOD 01 AK \$165,129.71 (WCF)			
600011	N060	MOD 01 AL \$160,867.33 (WCF)			
600012	N060	MOD 01 AM \$200,000 (WCF)			
600013	N060	MOD 01 AN \$95,000 (WCF)			
600014	N060	MOD 01 AP \$25,400			

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(O&MN,N)

600015 N060 MOD 01 AQ \$29,000  
(O&MN,N)

600016 N060 MOD 01 AR \$14,500  
(RDT&E)

600017 N060 MOD 03 AS \$12,000  
(WCF)

600018 N060 MOD 03 AT \$26,000  
(WCF)

600019 N060 MOD 03 AU \$6,000  
(Fund Type -  
OTHER)

600020 N060 MOD 03 AV \$5,000  
(Fund Type -  
OTHER)

600021 N060 MOD 03 AW \$10,000  
(O&MN,N)

600022 N060 MOD 05 AX \$4,000  
(RDT&E)

600023 N060 MOD 05 AY \$500  
(Fund Type -  
OTHER)

600024 N060 MOD 05 AZ \$4,600  
(O&MN,N)

600025 N060 MOD 05 BA \$31,500  
(O&MN,N)

600026 N060 MOD 05 BB \$26,400  
(RDT&E)

600027 N060 MOD 05 BC \$39,000  
(WCF)

600028 N060 MOD 05 BD \$3,000  
(Fund Type -  
OTHER)

600029 N060 MOD 05 BE \$24,000  
(RDT&E)

600030 N060 MOD 05 BF \$6,000  
(O&MN,N)

600031 N060 MOD 06 BG  
\$165,000 (O&MN,N)

600032 N060 MOD 06 BH \$64,600

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(O&MN,N)

600033 N060 MOD 06 BJ \$22,500  
(O&MN,N)

600034 N060 MOD 06 BK  
\$80,701  
MOD 12 BK  
-\$80,701 (RDDA)

600035 N060 MOD 07 BL  
\$663,000 (OPEN)

600036 N060 MOD 07 BM \$84,000  
(WCF)

600037 N060 MOD 08 BN \$60,900  
(RDDA)

600038 N060 MOD 08 BP \$31,500  
(O&MN,N)

600039 N060 MOD 08 BQ  
\$110,000 (O&MN,N)

600040 N060 MOD 08 BR \$5,000  
(O&MN,N)

600041 N060 MOD 08 BS \$17,887  
(Fund Type -  
OTHER)

600042 N060 MOD 08 BU \$30,000  
(RDT&E)

600043 N060 MOD 08 BV  
\$102,000 (O&MN,N)

600044 N060 MOD 08 BW \$40,000  
(RDT&E)

600045 N060 MOD 08 BX \$6,600  
(RDT&E)

600046 N060 MOD 09 BY  
\$35,000  
MOD 17 BY -\$6,000  
(Fund Type -  
OTHER)

600047 N060 MOD 09 BZ  
\$18,000  
MOD 17 BZ-\$14,000  
(Fund Type -  
OTHER)

600048 N060 MOD 11 CB \$1,000  
(RDDA)

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600049	N060	MOD 12 CC \$125,622.70 (RDDA)			
600050	N060	MOD 13 CD \$80,000 (OPN)			
600051	N060	MOD 15 CF \$300000 (OPN)			
600052	N060	MOD 16 CG \$30,000 (APN)			
600053	N060	MOD 16 CH \$30,000 (APN)			
600054	N060	MOD 16 CJ \$50,000 (APN)			
600055	N060	MOD 17 CL \$40,000 (APN)			
600056	N060	MOD 17 CM \$15,000 (APN)			
600057	N060	MOD 17 CN \$35,000 (APN)			
6100	N060	OPTION PERIOD 1 ODCs 10 September 2013 - 9 September 2014 IAW Section C, PWS (Fund Type - TBD)	1.0	LO	\$3,673,161.00
610001	N060	MOD 18 Incremental funding (APN)			
610002	N060	MOD 18 Incremental funding (Fund Type - TBD)			
610003	N060	MOD 18 Incremental funding (Fund Type - TBD)			
610004	N060	MOD 18 Incremental funding (Fund Type - TBD)			
610005	N060	MOD 18 Incremental			

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funding (Fund  
Type - TBD)

610006 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610007 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610008 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610009 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610010 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610011 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610012 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610013 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610014 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610015 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610016 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

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610029 N060 MOD 18  
Incremental  
funding (Fund  
Type - TBD)

610030 N060 MOD 19  
Incremental  
Funding (Fund  
Type - TBD)

610031 N060 MOD 20  
Incremental  
Funding (Fund  
Type - TBD)

610032 N060 MOD 21  
Incremental  
Funding (Fund  
Type - TBD)

610033 N060 MOD 21  
Incremental  
Funding (Fund  
Type - TBD)

610034 N060 MOD 23  
Incremental  
Funding (APN)

610035 N060 MOD 23  
Incremental  
Funding (APN)

610036 N060 MOD 23  
Incremental  
Funding (APN)

610037 N060 MOD 23  
Incremental  
Funding (APN)

610038 N060 MOD 23  
Incremental  
Funding (APN)

610039 N060 MOD 23  
Incremental  
Funding (APN)

610040 N060 MOD 23  
Incremental  
Funding (APN)

610041 N060 MOD 23  
Incremental  
Funding (APN)

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610042 N060 MOD 23  
Incremental  
Funding (APN)

610043 N060 MOD 23  
Incremental  
Funding (APN)

610044 N060 MOD 23  
Incremental  
Funding (APN)

610045 N060 MOD 24  
Incremental  
Funding (APN)

610046 N060 MOD 24  
Incremental  
Funding (APN)

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7000	N060	OPTION PERIOD 2, 10 September 2014 - 9 September 2015 Engineering and Technical Support for the Chemical, Biological, Radiological, and Nuclear Defense (CBRND) IAW Section C, PWS (Fund Type - TBD) Option		HR			\$3,838,372.00

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9000	N060	OPTION PERIOD 2 ODCs, 10 September 2014 - 9 September 2015 IAW Section C, PWS (Fund Type - TBD) Option	1.0	LO	\$3,885,731.00

NOTE 1: Labor Hours (LH)



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At the time of award the number of labor hours listed above [REDACTED] in the Base and Option Periods will be changed to coincide with the Level of Effort provided in Section H, SEA 5252.216-9122 Level of Effort clause and the number of hours reflected in the cost proposal of the successful offeror.

**NOTE 2:** Option clause in Section I applies to the option CLINs.

**NOTE 3: ODCs**

Unburdened travel and material costs are specified in Section L. Materials will be limited to those approved at time of award.

**B.1 USE WHOLE DOLLARS ONLY**

All proposals shall be rounded to the nearest dollar.

**B.2 TYPE OF ORDER**

This is a Cost Plus Fixed Fee (CPFF) Level of Effort (LOE) for Labor CLINs and cost only for ODC CLINs.

Items in the 4xxx series and 7xxx series are cost plus fixed fee type.  
Items in the 6xxx series and 9xxx series are cost only, **excluding fee**.

**B.3 ADDITIONAL CLINs**

Additional CLINs/SLINs may be unilaterally created by the Contracting Officer during the performance of this Task Order to accommodate the multiple types of funds that may be used under this Order. These modifications will not change the overall level of effort, estimated cost or fee of the Task Order.

**B.4 FEE RATE**

The following table is to be completed by offeror and reflects the hourly rate to be billed.

	Fixed Fee Amount	Number of Man-hours	Rate (Fee per man-hour)
Base	[REDACTED]	[REDACTED]	[REDACTED]
Option 1	[REDACTED]	[REDACTED]	[REDACTED]
Option 2	[REDACTED]	[REDACTED]	[REDACTED]

**B.5 FINALIZED FIXED FEE**

If the total level of effort for each period specified in Section H, 5252.216-9122 LEVEL OF EFFORT - ALTERNATE 1 (MAY 2010) is not provided by the Contractor during the period of this order, the Contracting Officer, at its sole discretion, shall finalize fee based on the percent of hours provided in relation to the fixed fee. For example, if 90% of the hours were provided, the contractor is entitled to 90% of the fixed fee.

The above fee calculation applies to all periods regardless of the level of funding. This task order will be incrementally funded and budgetary constraints may prevent full funding of all periods. The process for finalizing the fixed fee is the same for both fully funded periods and periods funded at less than the estimated total cost-plus-fixed-fee.

**HQ B-2-0015 PAYMENTS OF FEE(S) (LEVEL OF EFFORT - ALTERNATE 1) (NAVSEA) (MAY 2010)**

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in

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cost-plus-award-fee type contracts, or "fixed fee" in cost-plus-fixed-fee type contracts for level of effort type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable, and shall be paid fee at the hourly rate(s) specified above per man-hour performed and invoiced. Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract.

**HQ B-2-0020 TRAVEL COSTS - ALTERNATE I (NAVSEA) (DEC 2005)**

(a) Except as otherwise provided herein, the Contractor shall be reimbursed for its reasonable actual travel costs in accordance with FAR 31.205-46. The costs to be reimbursed shall be those costs accepted by the cognizant DCAA.

(b) Reimbursable travel costs include only that travel performed from the Contractor's facility to the worksite, in and around the worksite, and from the worksite to the Contractor's facility.

(c) Relocation costs and travel costs incident to relocation are allowable to the extent provided in FAR 31.205-35; however, Contracting Officer approval shall be required prior to incurring relocation expenses and travel costs incident to relocation.

(d) The Contractor shall not be reimbursed for the following daily local travel costs:

- (i) travel at U.S. Military Installations where Government transportation is available,
- (ii) travel performed for personal convenience/errands, including commuting to and from work, and
- (iii) travel costs incurred in the replacement of personnel when such replacement is accomplished for the Contractor's or employee's convenience.

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### PERFORMANCE WORK STATEMENT FOR ENGINEERING AND TECHNICAL SERVICES IN SUPPORT OF CHEMICAL, BIOLOGICAL, RADIOLOGICAL AND NUCLEAR DEFENSE (CBRND) PROGRAMS

#### C.1.0 INTRODUCTION

This is a performance-based acquisition and is structured around the results to be achieved as opposed to the manner by which the work is to be performed. The quality and effectiveness of the services performed hereunder will be evaluated in accordance with the performance standards/acceptance quality levels and the evaluation methods described in Section E, Inspection and Acceptance, Quality Assurance Surveillance Plan.

#### C.2.0 SCOPE

The Naval Surface Warfare Center-Dahlgren (NSWCDD) Code Z20 has been tasked by Naval Sea Systems Command (NAVSEA) Code 05P5, Damage Control, Fire Fighting, Chemical Biological Defense (CBD), Environmental Division (DC/FF/CBD/ENV) with the duties and responsibilities of the Chemical, Biological, Radiological and Nuclear Defense (CBRND) for the commodity areas of Detection, Collective Protection, Information Systems, Decontamination and Medical Systems; including Technical Design Agent (TDA), Acquisition Engineering Agent (AEA) and In-Service Engineering Agent (ISEA). Additionally the Pentagon Force Protection Agency (PFPA) provides tasking to assist them in analysis, development and support to their Chemical and Biological Defense mission.

This Performance Work Statement (PWS) describes the effort required of the contractor to provide support to the Navy's CBRND programs

The overall scope of this work is to provide program support for the following Commodity areas:

CBRND – The overall scope of CBRND programs is to develop and deploy equipment, systems, and practices that protect the warfighter from chemical, biological, radiological and nuclear attack:

- Collective Protection (COLPRO): Provides collective protection zones to protect personnel and vital ship spaces from toxic chemical, biological agents, and radioactive fallout.
- Decontamination (DECON): Provides equipment with the ability to conduct decontamination actions that enable the quick restoration of combat power, maintain/recover essential functions that are free from the effects of chemical, biological, radiological and nuclear (CBRN) hazards, and facilitate the return to pre-incident operational capability as soon as possible.
- Detection & Medical Systems: Provides detection equipment that is capable to continually provide the information about the CBRN situation at a time and place by detecting, identifying, and quantifying CBRN hazards in air, water, on land, on personnel, equipment or facilities. This capability includes detecting, identifying, and quantifying those CBRN hazards in all physical states (solid, liquid, gas).
- Individual Protection Equipment (IPE): Provides equipment with the capability to shield the force from harm caused by CBRN hazards by preventing or reducing individual exposures, applying prophylaxis to prevent or mitigate negative physiological effects.
- Information Systems (IS): Provides an architecture of information systems with the ability to characterize the CBRN hazard by developing a clear understanding of the current and predicted

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CBRN situation; collect and assimilate information from sensors, intelligence, medical, etc... in near real-time to inform personnel, provide actual and potential impacts of CBRN hazards; envision critical SENSE, SHIELD, and SUSTAIN end states (preparation for operations); and visualize the sequence of events that moves the force from its current state to those end states.

- Information Technology (IT): Provides the software and databases necessary to track and report the CBRND equipment inventory in real time and provides for the rollup reports required for the annual report to Congress.
- Counter Proliferation Detection and Identification Capability (CPC) for Visit, Board, Search and Seizure (VBSS): Provides equipment to support Visit Board Search and Seizure (VBSS) teams addressing their need for CBR sensors, protective equipment, and drug detection kits in support of UN sanctions.
- Pentagon Force Protection Agency CBR sustainment and support. Provides management and oversight of equipment and technologies
- Z20 Research and Development Biological/Chemical laboratory sustainment and support. Provides management and oversight of equipment and technologies to maintain safe and effective development laboratory. This includes biological safety and fume hood certifications and support to air system actuators, dampers, compressed air, vacuum, water treatment, autoclave systems and related laboratory systems.

In addition, the scope of the CBRND effort is to provide technical input to the Joint Program Executive Officer (JPEO) to ensure Navy requirements are taken into consideration during system development, procurement, and fielding. The Navy is also required to sustain and maintain the readiness of CBRND new systems provided by the JPEO and legacy CBRND systems in the Fleet.

This work will provide support and technical services, to include Integrated Logistic Support (ILS), system analysis, engineering services, document development; financial tracking, Fleet support coordination, and distribution and installation of appropriate systems and equipment on afloat and ashore assets. Work will be identified in Technical Instructions (TIs). The TIs will identify the Level Of Effort (LOE). Travel will be required to/from various locations CONUS and OCONUS.

### **C.3.0 BACKGROUND**

NSWCDD, through Code Z20 directly supports the NAVSEA Office for CBRND/ Damage Control, Firefighting and Recoverability (DC/FF). NSWC DD, Code Z20 provides a full spectrum of acquisition and in-service support to the Navy's Warfighting Enterprises; Fleet Readiness Enterprise (FRE), Surface Warfare Enterprise (SWE), Naval Aviation Enterprise (NAE) and Navy Expeditionary Combat Enterprise (NECE). In addition, NSWCDD, Code Z20 also provides a full spectrum of acquisition and in-service support to the Commander, Naval Installations Command (CNIC), Military Sealift Command (MSC) and limited support to the United States Coast Guard (USCG) and the Pentagon Force Protection Agency (PFPA).

### **C.4.0 QUALITY ASSURANCE**

The Government will monitor the Contractor's contract work performance under this PWS by requiring progress reports, conducting on-site inspections, reviewing contract deliverables with the use of the Quality Assurance Surveillance Plan (QASP).

### **C.5.0 APPLICABLE DOCUMENTS**

It is the intent of this PWS to fully implement the principles of the Department of Defense acquisition reform initiatives. Specifically, reference is made to the Secretary of Defense policy promulgated by memorandum on June 29, 1994 and the SECNAV policy memorandum of 21

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December 1994 regarding the use of specifications and standards by all Navy programs. As stated in the memorandum, when performance specifications are not practical, non-Government (industry developed) standards shall be used. Only those military standards and specifications for which waivers have been obtained will be cited if appropriate or shall only be cited for guidance.

### TIER 1

- NAVSEA S0300-B2-MAN-010 (Series) – SUPSHIP Operations Manual
- NAVSEA S5090-CL-MMC-010, Pipe Jumper Hose System (PJHS) Kit No. 1 and Kit No. 2
- NAVSEA S6220-EM-MMO-010, Breathing Air Compressor (BAC)
- NAVSEA S6220-EV-MMO-010, Oceanus-E3 Compressor
- NAVSEA S6225-BW-MMO-010, P-250 MOD-1
- NAVSEA S6226-CM-MMO-010/05748, Portable Submersible Pump
- NAVSEA S6226-NM-MMC-010, P-100 Portable Pump Unit
- NAVSEA S6290-AQ-MMC-010/09687, Portable Exothermic Cutting Unit
- NAVSEA S6470-AB-MMO-010, Chemical-Biological Mask, Type MCU-2/P, MCU-2A/P
- NAVSEA S9040-AA-GTP-010/SSCR (Series) – Shipboard Systems Certification Requirements for Surface Ship Industrial Periods (Non-Nuclear)
- NAVSEA S9074-AQ-GIB-010/248 – Requirements for Welding & Brazing procedure and performance qualifications
- NAVSEA S9086-QH-STM-010 (Series) - Shipboard BW/CW Defense and Countermeasures
- NAVSEA S9AAO-AB-GOS-010/GSO (Series) – General Specification for Overhaul of Surface Ships
- NAVSEA S9AAO-AB-GOS-030 (Series) – General Specification for Overhaul of Surface Ships (GSO) AEIGIS Supplement
- NAVSEA SS100-AJ-MMO-010, Firefighter Extraction Systems (FES)
- NAVSEA SS100-AK-MMA-010, Breathing Air Reducing Station (BARS) Technical Manual, Operation and Maintenance, Organizational and Intermediate Levels
- NAVSEA SS600-AA-MMA-010, Oxygen Breathing Apparatus (OBA) Type A-4 Technical Manual
- NAVSEA SS600-AS-OMI-010 Emergency Escape Breathing Device (EEBD)
- NAVSEA Standard 009-04 – Quality Management System; Provide
- NAVSEA Standard 009-06 – Protection During Contamination-Producing Operations and Maintaining Cleanliness Accomplish
- NAVSEA Standard 009-09 – Process Control Procedure (PCP); Provide and Accomplish
- NAVSEA Standard 009-11 – Insulation and Lagging Requirements; Accomplish

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- NAVSEA Standard 009-12 – Welding, Fabrication, and Inspection Requirements; Accomplish
- NAVSEA Standard 009-22 – Shipboard Electric Cable; Test
- NAVSEA Standard 009-23 – Interferences; Remove and Install
- NAVSEA Standard 009-32 – Cleaning and Painting Requirements; Accomplish
- NAVSEA Standard 009-35 – Confined Space Entry, Certification, Fire Prevention and Housekeeping; Accomplish
- NAVSEA Standard 009-40 – Requirements for Contractor Cranes at Naval Facilities; Accomplish
- NAVSEA T9074-AS-GIB-010/271 – Requirements for Non-Destructive Tests
- NAVSEA TL855-AA-STD-010 (Series) – Naval Shipyard Quality Program Manual
- NAVSEAINST 4280.2C – Master Agreement for Repair and Alterations of Vessels
- NAVSEAINST 4720.11 (Series) – Shipboard Installations and Modifications Performed by Alteration Installation Teams
- NAVSEAINST 9304.1 (Series) – Shipboard Electrical Cable and Cableway Inspection and Reporting Procedures
- NAVSEA S0420-AA\_RAD-010 RASP Program Manual
- SAF 010
- NAVSEA Standard Item 009-73, "Shipboard Electrical/Electronic/Fiber Optic Cable; remove, relocate, repair, and install
- NAVSEAINST S0400-AD-URM-010/TUM (Series) – Tag Out Users Manual
- TS9090-310D – Alterations to Ships Accomplished by Alterations Installations Teams

## **TIER 2**

- ANSI Z39.18 – Scientific and Technical Reports – Elements, Organization, and Design
- ASME ANSI Y14.5M – Dimension and Tolerance
- CINLANTFLT/CINPACFLT 4790.3 (Series) – Joint Fleet Maintenance Manual
- DOD-STD-2101 – Classification of Characteristics
- Fan, Portable Medium Capacity (Box Fan) Technical Manual (Manufacturer)
- Fan, Water driven Technical Manual Ram Fan 2000 (Manufacturer)
- MIL-D-81992 – Directives, Technical, Preparation of
- MIL-DTL-31000 – Technical Data Package
- MIL-STD-961E – Defense and Program-Unique Specifications Format and Content
- NAVEDTRA 131 series, Personnel Performance Profile-Based Curriculum Development

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## Manual

- NAVSHIPS 0347-0601, Model 777D-Bronze
- NAVSUP P548 Integrated Logistics Support Handbook
- NAVSUP P485 Vol. I Supply Procedures (Afloat) and Vol. II (Ashore)
- NAVSUP P529 Warehouse Modernization and Layout Planning Guide
- NSTM 077, Personnel Protective Equipment
- NSTM 470, Shipboard BW/CW Defense
- Portable Electric-Powered All-Purpose Rescue Set (PEARS) P-16 Rescue System Owner Operation & Maintenance Manual
- Portable Electric-Powered All-Purpose Rescue Set (PEARS) P-40 & P-25 Power Pusher Ram Instruction Manual
- Portable Hydraulic Access and Rescue System (PHARS) Technical Manuals (3 Manufacturers)
- Radiac Policies and Procedures TM100.10-20/5B
- SE 700-AA-MAN-100/RADIAC, RADIAC Policies and Procedures Manual, Volume 1, Navy RADIAC Program User's Manual
- TDA-99 Operators Manual.
- Technical Manual for MCU-2/P & A/P masks,
- TI 10010-20/5 CBR Serviceability Inspection Instructions
- TM 3-4240-341-10 Technical Manual Operators Instructions, M-45 Mask
- TM 3-4240-346-10 Operators Manual for M40A/1
- TM 3-4240-346-20&P Unit Maintenance Manual M40A/1 series masks
- TM 8415-10/3 Operators Manual Joint Service Lightweight Integrated Suit Technology Chemical Protective Ensemble
- 49 Code of Federal Regulations
- NSWC DLINST 5100.1 (series) Occupational Health and Safety Program Manual
- OPNAVINST 5100.23 (series) Navy Safety and Occupational Health Program Manual

## C.6 TASK REQUIREMENTS

**C.6.1 PROGRAM MANAGEMENT.** The contractor shall provide comprehensive program management support to the Program Managers for the CBRND program offices. The contractor shall provide program management consisting of analysis, research, draft documentation, and comment for support for acquisition and in-service programs/initiatives. The contractor shall research, draft documents and provide recommendations for the government in their oversight responsibilities for engineering and technical issues. Contractor responsibilities for equipment include all components associated with equipment including, special tools, test, measurement, and diagnostic equipment (TMDE). The contractor shall prepare draft correspondence (memorandums,

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letters and naval messages), prepare presentations and briefings (slide presentations), prepare program and technical point papers, develop program management plans, and provide general records filing. The contractor will develop an integrated master schedule risk management plan. (CDRL A001/A002/A003/A004/A005/A006)

**C.6.2 ENGINEERING.** The contractor shall provide comprehensive engineering expertise to support basic and applied research and engineering for the design, development, integration and testing of equipment and systems. The contractor shall provide this expertise to the Government, Acquisition Engineering Agents (AEA's), Technical Direction Agents (TDA's), In-Service Engineering Agents (ISEA's), PFPA and Z20 Laboratory Manager by participating in, a wide variety of projects and programs that enhance the quality and reduce the cost of the Navy's CBRND equipment and systems.

**C.6.3 ACQUISITION ENGINEERING.** The contractor will be required to provide recommended resolution to problems encountered during the acquisition processes used by the Navy and/or Joint Service and Pentagon Force Protection Manager to procure items. The contractor shall perform searches of the technical literature, and participate in development research scopes of work, as needed in planning and prosecution of engineering projects, and may be expected to provide support documents. Some of the engineering functions associated with these programs include survey of technology to seek new materials or methods, prepare drawing and test report reviews, conduct critical part identification, perform contract reviews, conduct logistics engineering change proposal screening and processing, perform source inspections acceptance maintained by the Government, participate in obsolescence management, and the standardization of tool development. (CDRL A004)

**C.6.4 SYSTEMS INTEGRATION.** The Contractor shall identify and document data to ensure equipment and computer program compatibility; system/component interface; identify and provide recommended solutions to equipment interface problems; review and monitor system tolerances; participate with the Government in performing system tests to assess performance, safety, operability, reliability and maintainability; and review Engineering Change Proposals (ECPs) for interface impacts in accordance with Government Furnished Information (GFI). The contractor shall coordinate and integrate all activities related to Human Systems Integration (manpower, personnel, training, human factors, and system safety, and health factors), identify design and performance issues, and develop and implement solutions. The Contractor shall annotate all recommendations made to the government with rationale and justification for all assumptions used to arrive at any aforementioned recommendations. (CDRL A004)

**C.6.5 ENGINEERING CHANGE KITS.** The Contractor shall identify the requirement for Government Furnished Material (GFM); develop, assemble, and deliver Engineering Change Kits in accordance with MIL-D-81992; and validate these engineering change kits by doing initial installations. Source material, special equipment, and tools will be provided to the Contractor as GFI, GFE, and GFM. (CDRL A004)

**C.6.6 TECHNICAL DATA SUPPORT.** The Contractor shall develop engineering technical data packages, review technical data packages provided as GFI for technical accuracy, prepare subsequent changes for inclusion to the data package, make recommendations for changes with supporting rationale and, upon approval by the Government, incorporate these changes into the technical data package and evaluate these changes for their immediate or potential impact upon the data package. (CDRL A004)

**C.6.7 ENGINEERING DRAWING MAINTENANCE.** The Contractor shall prepare or modify engineering drawings and associated lists to meet the requirements of MIL-DTL-31000B, ASME Y14.100, ASME Y14.5M-94, and DOD-STD-2101, or other format as specified in the task order for specified equipment. The Contractor shall, as required, prepare or modify engineering change descriptions (Engineering Change Notices (ECNs), ECPs, and Notices of Revision (NORs)). The



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Contractor shall review technical data changes, provided as GFI, for technical accuracy, completeness, suitability, and adequacy for inclusion into the Technical Documentation. The Contractor shall have the capability to alter drawing originals, sketches, or draft versions of the drawings provided as GFI using conventional drafting tools/equipment, Computer Aided Drafting (CAD) Systems or computer drafting/management systems such as Engineering Documentation Management Information and Control System (EDMICS). Furnished material shall include a format sample or blank copy of each drawing format suitable for reproduction, as appropriate. All EDMICS related changes shall be performed on site at NSWC DD using GFE. All CAD related changes shall be made at the contractor facility using contractor's equipment. These changes shall be in such a format to be directly portable to the GFE EDMICS equipment by the Contractor. Prior to delivering completed drawing packages, the Contractor shall inspect each new or modified drawing to ensure compliance with ASME Y14.100. (CDRL A007/A008/A009)

**C.6.8 DATA PACKAGE PREPARATION.** The Contractor shall prepare a data package to meet the requirements of the specs and standards as specified in the task order utilizing Government furnished draft versions of existing drawings. The Contractor shall review Government furnished Level 2 or developmental design drawings and verify completeness, identify missing or incomplete data, and bring drawing standards into compliance with ASME Y14.100, ASME Y14.5M-94, and DOD-STD-2101, or other applicable specs and standards cited in the task order. The Contractor shall recommend specifications; performance thresholds; suitable military specification components in the Navy supply system; and methods of testing, cleaning, inspection, and packaging to facilitate completion of the Level 3 or product level drawing technical data package to meet the specifications of the task order and provide the Government with their rationale for making such recommendations. Before acceptance by the Government, the technical data package shall meet the requirements of this PWS or as specified by TIs. (CDRL A004)

**C.6.9 ASSOCIATED DOCUMENTATION.** The Contractor shall prepare, from GFI, technical documentation, as defined by task order, to support CBRND systems and programs. This documentation shall include systems and component specifications, technical manuals, user guides, application notes, installation drawings and checkout procedures, and technical bulletins. The Contractor shall ascertain that the resulting documentation ensures accuracy and faithfulness to the source technical information. (CDRL A004)

**C.6.10 INSPECTION OF ENGINEERING DRAWINGS.** The Contractor shall provide technical support for the review of engineering data packages describing configuration items acquired by the Government. The Contractor shall provide the requisite engineering (both design and production), logistics support analysis, and drafting expertise to review these data packages in order to determine their acceptability to the Government. This determination of acceptability by the Contractor shall consider the accuracy and adequacy of the data package, its compliance with contract requirements, its suitability for the purpose of the level specified by the Government, and that it meets the requirements of the contractually specified level of DOD-D-1000 or other applicable standard, DOD-STD-2101, ASME Y14.100, and ASME Y14.5M-94. The Contractor shall take into consideration the equipment life cycle cost, mission, contract requirements, and other data provided as GFI in conducting the review. The Contractor shall identify and document any aspects of the data package not meeting Government requirements and shall document the rationale for all determinations made on the issues listed above or as otherwise listed by the task order.

**C.6.11 FIELD ENGINEERING.** The Contractor shall perform field-engineering tasks related to maintaining and enhancing deployed equipment in accordance with the equipment's operational specifications or improved specifications. Detail will be provided in applicable TIs.

**C.6.12 INSTALLATION OF NEW EQUIPMENT.** The Contractor shall perform ship, facilities and aircraft checks in accordance with installation drawings and specifications in preparation for installation of new equipment. The Contractor shall annotate facilities, ship and aircraft class drawings accordingly; however, these annotations will not constitute a change to the drawing

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content. The Contractor shall perform the installation of new equipment in accordance with the applicable installation drawings and procedures as specified in the task order. The Contractor shall conduct associated operational verification tests to assure operational integrity of the installed equipment. The Contractor shall review equipment installation requirements and documentation and provide recommendations with justifications to the Government. The Contractor shall receive, inventory and verify GFM such as spares, support equipment, technical data, fleet introductory material and modification kits for ship or aircraft outfitting at Government Furnished Facilities as specified by the individual TIs. (CDRL A004)

**C.6.13 PRODUCT ENGINEERING.** The contractor shall participate in system tests; functional interoperability, and reliability. The contractor shall analyze Test systems, either off-line or embedded, for effectiveness and suitability. Any test is only as valuable as the information it provides; test systems assessments maximizes this value. Interface assessment determines the functional interoperability (form, fit, function, safety, and interchangeability) between systems, systems and subsystems, and subsystems and components, throughout the life cycle. In addition, Interface Assessment provides calibration support for unique physical requirements. Equipment Assessment provides a total life-cycle view for hardware by integrating maintenance and management information into a single coherent picture. This single coherent picture supports numerous engineering analyses, including Safety, Reliability, Warranty, Location, Contract, Test and condition code information; Operational and Contingency stockpile reliability prediction; and maintenance and retrofit decisions. (CDRL A004)

**C.6.14 SYSTEMS ANALYSES.** The contractor shall perform comprehensive analyses to identify alternative concepts and solutions for CBRND requirements. Collect and analyze performance data to develop and verify engineering models of equipment and systems. Conduct statistical analyses of experimental data to determine significance of measured effects and associated confidence levels. Apply state of the art analytical techniques to theoretical and empirical data to develop, refine, and verify detection and identification algorithms for chemical and biological detection equipment and systems. (CDRL A004)

**C.6.15 TECHNICAL.** The contractor shall provide comprehensive technical expertise to the CBRND and PFFA In-Service Engineering Agents (ISEA's). The contractor shall provide technical support for the in-service production, operation, training, test and maintenance of the Consortium of individual equipment and systems. The role of the ISEA is to establish and maintain long-term, lifecycle support for the equipment and to provide end users with day-to-day technical assistance. To provide these services, the contractor will establish and maintain the system engineering and logistics capabilities for: 1) a technical data repository; 2) accurate configuration management files; 3) a readiness assessment program to include a Reliability, Maintainability, and Availability (RMA) database. The contractor will assist in research and analysis for development of Navy Reliability Centered Maintenance (RCM) in accordance with OPNAVINST 4790.

**C.6.16 ROUTINE TECHNICAL ASSISTANCE.** The contractor shall respond to routine and emergent end user technical issues and questions. The contractor will interface with appropriate organizations including, Equipment Item Managers, disseminate information and prepare for issue message advisories concerning technical, materiel readiness and logistics issues as required.

**C.6.17 TECHNICAL DATA SUPPORT.** The contractor shall develop, review, update, track and provide comments and recommendations for selected portions or complete technical data packages. The technical data packages will include drawings, specifications, Technical Repair Standards (TRSs), Navy Maintenance Requirements, Maintenance Task Analysis, Installation Operation and Checkout procedures (IOCs), Engineering Change Proposals (ECPs), Ship Alteration Records (SARs), Level of Repair Analysis (LORA), Transportability Design Criteria, Repair/Discard decision criteria, and Ship Installation Drawings (SIDs). (CDRL A010)

**C.6.18 TECHNICAL DATA REPOSITORY.** The contractor shall maintain a repository of technical

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information on the Consortium of individual equipment and systems. Information on items to be maintained in the repository will include Naval Ship Technical Manuals (NSTM's), manufacturer technical manuals, drawings, specifications, Technical Repair Standards (TRSs), Installation Operation and Checkout procedures (IOCs), Engineering Change Proposals (ECPs), Ship Alteration Records (SARs), and Ship Installation Drawings (SIDs). (CDRL A004)

**C.6.19 SHELF-LIFE MONITORING & PRODUCTION LOT TESTING.** The contractor shall: 1) gather and communicate information from surveillance programs on shelf-life and disposal of CBRND, AT/FP and DC/FF equipment to end users; 2) participate in meetings and activities of the Joint Service IPE Technical Working Group and the NBC Shelf Life sub Integrated Product Team (IPT); 3) coordinate lot testing of Navy IPE for shelf-life extension with the Joint CBRN Equipment Assessment Program; 4) identify material defects and degradation trends; 5) investigate and establish cause of material defects/deficiencies; 6) provide recommendations for corrective actions; 7) conduct a thorough review of lot #'s for equipment that is currently fielded and in storage waiting to be fielded; 8) identify by lot # when equipment will need surveillance/shelf-life extension and ensure that the appropriate amount of these lot #'s are obtained and set-aside for testing; 9) identify any obsolescence issues.

**C.6.20 CONFIGURATION MANAGEMENT FILES.** The contractor shall provide a common and consistent way to manage configuration via the configuration data management process residing within the in-service engineering activity. Version control is essential for software development, managing web sites, documentation, engineering drawings, government and other documentation which must be archived and controlled.

**C.6.21 READY ASSESSMENT PROGRAM.** The contractor shall collect common data and standardized metrics into a relational database that will aid in the improvement of equipment reliability, maintainability and availability (RMA). The contractor will analyze this data and make recommendations for the assignment of sustainment priorities, allocation of maintenance resources, and determination of fiscal budgets for overall lifecycle support of the CBRND, AT/FP and DC/FF equipment. (CDRL A004)

## **C.7 LOGISTICS**

The contractor shall provide comprehensive integrated logistics support expertise in support of life cycle management for the CBRND equipment. The contractor shall participate in a multitude of recurring logistic activities, meetings and teleconferences and will work closely with Stakeholders, Material Developers, Equipment Item Managers and In-Service Engineering Agents (ISEA's) to ensure that the Navy's warfighter is provided with fully supportable and affordable equipment and systems. This includes ensuring that: 1) there is consistency across the Navy programs; 2) ILS documentation reflect appropriate support strategy; 3) acquisition guidelines and requirements are being met; 4) proper support data elements are factored into the Life Cycle Cost (LCC) estimates; 5) the program is executable and sustainable. In support of these logistics program goals the contractor will develop, implement and maintain a Logistics Data Base Management System and develop/review independent logistics assessment documentation.

**C.7.1 PROGRAM STRATEGY.** The contractor shall review current and future Program Strategies and fielding plans to include the Integrated Logistics Support Plan (ILSP) and determine the impacts for the logistic elements as to how they impact supportability. The contractor shall recommend program redirection such as, changes in OPNAV fielding priorities, fielding numbers, fielding configurations, changes in employment concepts, changes in shelf-life rules etc.

**C.7.2 LOGISTICS DATABASE MANAGEMENT SYSTEM.** The contractor shall develop a management system that includes the logistics support function and all of its independent disciplines such as lifecycle costing, reliability and maintainability engineering, spares determination and all other indices associated with managing the end item.

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**C.7.3 SUPPORT EQUIPMENT.** The contractor shall review the ability to perform required maintenance and the need for support equipment, including tools, calibration equipment, performance monitoring, fault isolation equipment and material handling devices. The contractor shall make recommendations as appropriate.

**C.7.4 SUPPLY SUPPORT.** The contractor shall analyze the requirements for spares and repair parts required to operate and maintain equipment. Consumable or expendable items are also included in this category. For hardware supply support, the contractor shall include the provisioning phase; development of the allowance of the allowance equipage list (AEL), which will drive replenishment of spares. For software supply support, the contractor shall include the provisioning for software and firmware and phased refresh of the media.

**C.7.5 MANPOWER AND PERSONNEL.** The contractor shall recommend the needs for military and civilian manning with the skills required to operate and maintain a system over its lifetime at peacetime and wartime rates. The contractor will collect data that the contractor will synthesize into a model that will provide an estimate for the manpower and personnel requirements for each of the scenario's discussed.

**C.7.6 TRAINING.** The contractor shall analyze the processes, procedures, devices and equipment requirements that are needed to train civilian, active duty, and reserve military personnel to operate and maintain the systems. This includes individual and crew classroom training at government facilities, as well as formal on the job training. The contractor will also be required to provide basic familiarization training for the CBRND equipment. The contractor should be able to assist in the development of Navy TRPPM, NTSP and training items including proficiency training, ILE and similar computer based/multimedia training products.

**C.7.7 WEB MANAGEMENT.** The contractor shall provide maintenance and operation of Government Web sites in support of this PWS.

**C.7.8 PACKAGING, HANDLING, STORAGE AND TRANSPORTATION.** The contractor shall serve as the Subject Matter Expert (SME) to evaluate and recommend the best practices for protecting systems against packaging/handling/transportation and storage environments that are inherent in production, deployment and sustainment of the systems, support equipment and components. Contractor will adhere to all Department of Transportation (DOT) shipping regulations. All shipments containing radioactive material must adhere to local shipping policies and permits.

**C.7.9 CONFIGURATION MANAGEMENT.** The contractor shall maintain government configuration (form, fit, function and interface), facilitate tracking of fielded units, provide necessary spares, meet contingency requirements, maintain technical data, provide upgrades and improvements that enhance the equipment availability and lower life cycle cost.

**C.7.10 TECHNICAL DATA.** The contractor shall maintain and update as required the logistics technical data that generally includes technical manuals, engineering drawings, technical repair standards and other related technical documentation that is required for operating, testing, and repairing and maintaining systems, subsystems and components. (CDRL A010)

**C.7.11 FACILITIES.** The contractor shall analyze and make recommendations as to the type and amount of facilities required to support in-service, new or modified equipment/systems.

**C.7.12 COMPUTER LIFE CYCLE SUPPORT.** The contractor shall analyze and make recommendations as to the requirements for mission critical and non-mission critical computer support resources. System design and supportability trade-offs must consider software and firmware impact on each logistics element.

**C.7.13 INDUSTRIAL BASE ASSESSMENTS.** The contractor shall analyze the CBRND industrial

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base then develop and recommend comprehensive strategies that advocate all elements of Industrial Preparedness that are responsive to warfighter priorities.

**C.8 BUDGET FORMULATION**

The contractor shall research information for the development of comprehensive multi-year (POM and PR) budget submissions in support of the In-Service Engineering Agents (ISEA's), Acquisition Engineering Agents (AEA's), Technical Direction Agents (TDA's) and Program/Project Managers (PM's) that supports the Navy's Chemical, Biological, Radiological and Nuclear Defense (CBRND) programs.

**C.9 CENTRALIZED ASSETS MANAGEMENT**

The contractor shall provide comprehensive centralized warehouse management, inventory management, inspection & assessment and maintenance & repair expertise in support of the centralized asset management efforts for the Navy's CB Detection and Decontamination equipment at Norfolk and San Diego locations

**C.9.1 CENTRALIZED MANAGEMENT.** The contractor shall assist in the research and planning for the management the operations at NAS Norfolk and NS San Diego. The contractor shall manage and execute the operations at other supporting centralized asset management nodes in accordance with local policies and permits.

**C.9.2 INVENTORY MANAGEMENT.** The contractor shall maintain a warehouse management system capable of providing real time inventories. The contractor will also be responsible for providing the inventory data for the CBRND Annual Inventory Report to Congress for equipment being managed.

**C.9.3 INSPECTION AND ASSESSMENTS.** The contractor shall provide a qualified staff to conduct visual inspection and assessments for serviceability of equipment.

**C.9.4 EQUIPMENT ISSUE.** The contractor shall build up equipment IAW with Readiness Assist Visit shipboard inventory requirements. The contractor will also be responsible to assist in delivery (local) and shipment to support ship inventory requirements.

**C.10 INSTALLATIONS SUPPORT**

The contractor shall provide comprehensive Alteration Installation Team (AIT) support expertise in support of CBRND, AT/FP and DC/FF equipment and system alterations as applicable.

**C.10.1 ALTERATION INSTALLATION TEAM.** The contractor shall provide qualified technicians to support the installation, removal or modification of installed equipment on board individual units. Additionally, the contractor will supply qualified welding, scaffolding and gas free engineering support or assistance to the government teams performing alterations as shipyard/locations policies direct. The tasking will include staging/overnight storage of material and equipment at the installation site, preparing equipment, hardware and material for installation, removing existing equipment and materials, running cables throughout the ship, installing connectors on electrical and fiber optic cables, mounting hardware and equipment, repair decking of ship spaces and exterior surfaces, preparing equipment and material for shipment and performing IOC procedures before departure. After each installation, a meeting will be held within 30 days to assess lessons learned, process, improvements, or other outstanding issues. The contractor shall have at least one member of the installation team participate. (CDRL A004)

**C.10.2 INSTALLING ACTIVITY FURNISHED ITEMS.** The contractor shall procure the Installing Activity Furnished (IAF) items as required and listed in the Government Furnished Information (GFI) technical data packages. The contractor shall report status in accordance with the TI.

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**C.10.3 CERTIFICATIONS OF PERSONNEL.** The contractor shall have procedures in place to assure that all personnel performing shipboard work maintain the required certifications for the work to be performed via TI. Certifications include hot work, marine chemists, electric/electronic connector work, fiber optic connector work, painting of critical surfaces, and ESD work.

**C.10.4 PROGRAM MANAGEMENT SUPPORT.** The contractor shall attend in-process reviews. Meetings may be held via telecom, at a Government facility, or at the contractor's facility. The contractor shall document the proceedings and complete action items within the scope of this PWS and as directed by TI. The contractor shall submit meeting minutes and technical reports as directed by TI.

### **C.11 READINESS ASSIST VISITS**

The contractor shall provide qualified technicians to assist the government to perform a comprehensive materiel readiness evaluation within 90 days of a scheduled ship or unit deployment. This effort would also be available to provide the same readiness for surging units. These readiness evaluations will (IAW with RAV Policy) include CBR Detection (including medical PCR), Collective Protection, CBRND personal protection equipment, Decontamination and Bio-Consumables. (CDRL A004)

### **C.12 INFORMATION TECHNOLOGY**

The Contractor shall provide comprehensive expertise for developing, hosting and maintaining a Navy wide inventory management system for the CBRND equipment. The contractor shall participate in the information compliance certifications, IT21 compliance certifications, quality assurance testing, system & software upgrades, unit hardware & software installations, help desk, server hosting and the generation of the Navy's Annual Report to Congress for CBRND equipment. (CDRL A004)

### **C.13 TRAVEL REQUIREMENTS**

All overnight travel under this order must be authorized by the COR, in writing or by electronic media, and must show the appropriate TI number, the number of people traveling, the number of days for the trip, and the reason for the trip. The Contractor shall prepare Trip Reports within 5 days after the completion of travel. The following travel is anticipated for the performance of this task per Government fiscal year (San Diego, CA, Barbers Pt, HI, Everett, WA, Washington, DC, Dahlgren, VA, Mayport, FL, Pensacola, FL, Kings Bay, FL, Jacksonville, FL, Patuxent River, MD, NAS JRB, Ft. Worth, TX, NSB Bangor, NS Bremerton, WA, NAS Whidbey Island, WA, NAS Key West, FL, NAS Jacksonville, FL, NSB New London, CT, NAS Lemoore, CA, NWS Earle, NJ, NAS Fallon, NV, NB Coronado, CA, NB Point Loma, CA, NWS Seal Beach, CA, NAS Oceana, VA, NAB Little Creek, VA, NWS Yorktown, VA, NS Guantanamo Bay, NSA Souda Bay Greece, NSA Naples, Italy, NRCS Singapore, NS Diego, Garcia, NAS Okinawa, CFA Yokosuka, JA, CFA Sasebo, CFA Chinhae, CNF Seoul, NAS Misawa, JA, JB Mariana, NAS Bahrain, NS Djibouti, Atsugi, Japan, Sigonella Sicily, Yokosuka, Japan, and Rota Spain.

### **C.14 GOVERNMENT FURNISHED INFORMATION**

The Government will provide all applicable technical documentation and information to the contractor as Government Furnished Information (GFI). This GFI will be provided as required or at the request of the contractor.

### **C.15 GOVERNMENT FURNISHED MATERIAL**

Government Furnished Material (GFM) will be provided when the contractor has a requirement for special or specific Government material per specific tasking.

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## C.16 GOVERNMENT FURNISHED EQUIPMENT

The Government will provide all equipment and computing resources including hardware, software programs and access to required files and databases as required. Contractors will be required to perform work on and off government site.

## C.17 OTHER DIRECT COSTS FOR MATERIALS

During the performance of this task order it may be necessary for the contractor to procure materials or equipment (hereafter referred to as "materials") to respond to the mission requirements listed in the Performance Work Statement. This task order is a service contract and the procurement cost of material, of any kind, that are not incidental to, and necessary for, the contract performance may be determined unallowable costs pursuant to FAR Part 31.

- The term "material" means property that may be consumed or expended during the performance of a contract, component parts of a higher assembly, or items that lose their individual identity through incorporation into an end-item.

- The term "equipment" means a tangible item that is functionally complete for its intended purpose, durable, nonexpendable, and needed for performance of a contract. Equipment is not intended for sale, and does not ordinarily lose its identity or become a component part of another article when put into use. Equipment does not include material, real property, special test equipment or special tooling.

- The term "Government property" means all property owned or leased by the Government. Government property includes both Government-furnished and Contractor-acquired property. Government property includes material, equipment, special tooling, special test equipment, and real property.

Any material acquired by the contractor is subject to the requirements of the FAR and DFARS. Charges related to materials costs may include general and administrative (G&A) expenses but shall not include fee or profit.

**C.17.1 Costs Expressly Not Allowed for Direct Charge.** The costs of general purpose business expenses required for the conduct of normal business operations will not be considered allowable direct costs in the performance of the contract - unless supported by DCMA as a procedure of the Contractor's accounting procedures. General purpose business expenses include but are not limited to the costs for items such as telephones (including cell phones) and telephone charges, copy machines, word processing equipment, personal computers, and other office equipment and supplies.

**C.17.2 Required Approvals.** Prior written approval from the Contracting Officer (CO) shall be required for all purchases of materials under the following circumstances:

(a) If the Contractor possesses an approved purchasing system, the following applies:

(1) A purchase of materials that equals \$10,000 or less per individual purchase may be executed with COR review and written approval. CO approval is not required.

(2) A purchase of materials that exceeds \$10,000 per individual purchase may NOT be executed unless the COR reviews the proposed purchase and the CO issues written approval.

(b) If the Contractor does not possess an approved purchasing system, the following applies:

(1) A purchase of materials that equals \$3,000 or less per individual purchase may be executed with COR review and written approval. CO approval is not required.

(2) A purchase of materials that exceeds \$3,000 per individual purchase may NOT be executed unless the COR reviews the proposed purchase and the CO issues written approval.

(c) Separate multiple purchases of amounts valued below those thresholds stated in this section shall not be submitted to circumvent the COR and CO review and approval procedure. Splitting purchase requirements to defeat

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purchasing thresholds shall not be approved.

(d) No purchases of any amount shall be executed by a subcontractor if they do not have an approved cost accounting system.

### **C.17.3 Procedure for Obtaining COR and CO Approval**

To obtain COR and/or CO approval, the Contractor shall do the following:

(a) Submit a written request for purchase of materials to the COR through e-mail. The COR shall review the request. If it requires CO approval, the COR shall submit the request via the Contract Specialist to the CO for review and approval.

(b) Minimum requirements for a written request for purchase are as follows:

- 1) Complete description of the material to be purchased
- 2) Quantity
- 3) Unit and Total Cost
- 4) Delivery/Freight charges
- 5) Any associated service charges such as assembly, configuration, packing, etc.
- 6) An explanation of the need for the material
- 7) List the competitive quotes received from potential suppliers
- 8) The basis for the selection of the selected supplier
- 9) Explanation of the determination of price reasonableness regarding the selected supplier costs
- 10) If the procurement is sole sourced to a particular supplier or manufacturer, include the rationale for limiting the procurement to that supplier or manufacturer.
- 11) You may seek the assistance of the Contract Specialist for guidance on item 10.

(c) Once the COR and/or CO have reviewed the request, the Government shall notify the Contractor of the outcome. Issues or details may be discussed with the Contract Specialist acting on behalf of the CO until a final Government determination is made as to whether to approve, modify, or reject the purchase.

## **C.18 PROGRESS REPORTING, DELIVERABLES, AND OTHER TASK ORDER MANAGEMENT**

In support of the technical and business management of this Task Order, the contractor shall comply with the following requirements.

### **C.18.1 PROGRESS REPORTS**

The Contractor shall submit monthly progress report as provided below. **(CDRL A001)** The report shall include the following elements:

- .Contractor's name and address
- .Contract Number
- .Date of report
- .Period covered by report
- . Man-hours expended by person and discipline for the reporting period, and cumulatively during the contract
- .Cost curves portraying planned, actual, and projected conditions throughout the contract
- .Cost incurred for the reporting period and total contractual expenditures as of report date
- .Concise description of progress made during report period, including problem and risk areas encountered, recommendations, mitigation, if any for subsequent solution beyond the scope of the contract
- .Trips and significant results (CDRL A003)
- .Concise plans for activities during the following period
- .A detailed description of all ODCs (Travel and Materials) including amount charged. Additionally,



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if the ODCs for any Work Area or at Contract Level exceed 10% of labor values, and the contractor shall provide this information in the Monthly Progress Report and any supporting information or rationale.

.Provide a list of all personnel's fully burdened labor rates and labor categories for the task order. When any individual's fully burdened labor rates (through fee) exceed \$260K per year of the performing contractor's standard man-year, the contractor shall include this information in the Monthly Progress Report and any supporting information or rationale.

.Provide the Average Spend Rate vs. Average Bid Rate for the contract and each Work Area.

. Any variation greater than 10% in the Average Spend Rate vs. Average Bid Rate shall be explained at the contract and/or Work Area level.

. QASP metrics in accordance with the requirements of Section E Quality Assurance Surveillance Plan and as indicated in Enclosure 1: Performance Standards of the QASP Section E Paragraph 8.0.

### C. 18.2 DELIVERABLES

Specific deliverable requirements are identified in Exhibit A, contract Data Requirements List (CDRL).

Copies of Deliverables shall be provided to the distribution in accordance with Exhibit A. Data items will be required in accordance with DD Form 1423, Contract Data Requirements List.

CDRL # Title Standard SOW Reference Due Date

A001 Contractors Progress Status Monthly Report DI-MGMT-80227 C6.1 Monthly

A002 Program Progress Report/In process Review DI-MGMT-80555 C6.1 quarterly

A003 Conference Report/Trip Report DI-MGMT-81308A C6.1 ASREQ

A004 Technical Report-Study/Services Analysis DI-MISC-80508B C6,7,10,11,12 ASREQ

A005 Integrated Master Schedule DI-MGMT-81650 C6.1 30 DAC

A006 Risk Management Plan DI-MGMT-81808 C6.1 30 DAC

A007 Technical Report-Study Services DI-ADMS-80925 C6.7 ASREQ (Engineering Drawings and lists)

A008 Engineering Change proposal DI-CMAN-80639C C6.7 ASREQ

A009 Notice of Revision DI-CMAN-80642C C6.7 ASREQ

A010 Product Drawings DI-SESS-81000D C6.17 ASREQ

ASREQ - AS required

DAC - Days after contract award

### C.19 Travel

Travel to CONUS and OCONUS destinations will be required during each period of performance for the life of this contract. All travel shall be conducted IW with Joint Travel Regulations (JTR) and Federal Travel Regulations (FTR) and shall be pre-approved by the COR. Trip reports shall be developed and produced for any approved instance of travel and delivered to the COR within 5 work days after the conclusion of travel (CDRL A003)

### C.20 ELECTRONIC SPILLAGES

Electronic spillages (ES) are unacceptable and pose a risk to national security. An electronic spillage is defined as classified data placed on an information system (IS), media or hardcopy document possessing insufficient security controls to protect the data at the required classification level, thus posing a risk to national security (e.g., sensitive compartmented information (SCI) onto collateral, Secret onto Unclassified, etc). The contractor's performance as it relates to ES will be evaluated by the Government. ES reflects on the overall security posture of CSCS and a lack of attention to detail with regard to the handling of classified information of IS security discipline and

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will be reflected in the contractor's performance rating. In the event that a contractor is determined to be responsible for an ES, all direct and indirect costs incurred by the Government for ES remediation will be charged to the contractor.

CSCS Command Security will continue to be responsible for the corrective action plan in accordance with the security guidance reflected on the DOD Contract Security Classification Specification - DD254. Command Security will identify the contractor facility and contract number associated with all electronic spillages during the investigation that involve contractor support. Command Security will notify the Contracts Division with the contractor facility name and contract number, incident specifics and associated costs for clean up. The Contracting Officer will be responsible to work with the Contractor Facility to capture the costs incurred during the spillage clean up. The Contractor is also responsible for taking Information Security Awareness training annually, via their Facility Security Officer (FSO), as part of the mandatory training requirements. If a spillage occurs additional training will be required to prevent recurrence.

### **C.21 GOVERNMENT FURNISHED OFFICE SPACE**

NUMBER	LABOR CATEGORY	LOCATION
1	Sr. System Engineer/Analyst	Building 1480, Room 284
1	Sr. Logistician	Building 1480, Room 284
1	Senior Technician	Building 1480, Room 159
1	Senior Technician	Building 1480, Room 159

### **C.22 USE OF INFORMATION SYSTEM (IS) RESOURCES**

#### **Contractor Provision of IS Resources**

Except in special circumstances explicitly detailed elsewhere in this document, the Contractor shall provide all IS resources needed in the performance of this contract. This includes, but is not limited to computers, software, networks, certificates, and network addresses.

#### **Contractor Use of NSWCCD IS Resources**

In the event that the contractor is required to have access to NSWCCD IS resources, the login name used for access shall conform to the NMCI login naming convention. If the contractor requires access to applications/systems that utilize client certificates for authentication, the contractor is responsible for obtaining requisite certificates from a DOD or External Certificate Authority.

If this contract requires that the contractor be granted access and use of NSWCCD IS resources (at any site), the IS shall be accredited for contractor use in accordance with procedures specified by the Information Assurance Office.

#### **Connections Between NSWCCD and Contractor Facilities**

If there is a requirement (specifically delineated elsewhere in this contract) for interconnection (e.g., link level or Virtual Private Network (VPN)) between any facilities and/or ISs owned or operated by the contractor and ISs owned or operated by NSWCCD, such interconnection shall take place only after approval from the NSWCCD Information Assurance Office. All such connections as well as the ISs connected thereto will be accredited in accordance with DOD policy (DODI 5200.40) by the cognizant Designated Approving authority (DAA) and comply with the requirements of CJCSI 6211.02B regarding Memorandums of Agreement. All such connections will be made outside the appropriate NSWCCD firewall.

### **C.23 NON-DISCLOSURE AGREEMENTS (NDA'S)**

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The Contractor shall execute NDAs for contractor personnel who are required to access sensitive/proprietary data belonging to other firms; copies of all signed agreements shall be submitted to the COR, for endorsement and retention, prior to access. The COR will notify the Contractor of the number and type of personnel who will be required to sign NDAs.

#### **C.24 NON-PERSONAL SERVICES/ INHERENTLY GOVERNMENTAL FUNCTIONS**

(a) The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. The Government will not direct the hiring, dismissal or reassignment of contractor personnel. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services or give the perception that personal services are being provided. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the Contracting Officer immediately in accordance with the clause 52.243-7.

(b) Inherently-Governmental functions are not within the scope of this Task Order. Decisions relative to programs supported by the contractor shall be the sole responsibility of the Government. The contractor may be required to attend technical meetings for the Government; however, they are not, under any circumstances, authorized to represent the Government or give the appearance that they are doing so.

#### **C.25 CONTROL OF CONTRACTOR PERSONNEL**

The contractor shall comply with the requirements of NAVSEA and NSWCDD instructions regarding performance in Government facilities. All persons engaged in work while on Government property shall be subject to search of their persons (no bodily search) and vehicles at any time by the Government, and shall report any known or suspected security violations to the appropriate Security Department. Assignment, transfer, and reassignment of contractor personnel shall be at the discretion of the contractor. However, when the Government directs, the contractor shall remove from contract performance any person who endangers life, property, or national security through improper conduct. All contractor personnel engaged in work while on Government property shall be subject to the Standards of Conduct contained in SECNAVINST 5370.2J.

#### **C.26 DIGITAL DELIVERY OF DATA**

(a) Delivery by the Contractor to the Government of certain technical data and other information is now frequently required to be made in digital form rather than in hardcopy form. The method of delivery of such data and/or other information (i.e., in electronic, digital, paper hardcopy, or other form) shall not be deemed to affect in any way either the identity of the information (i.e., as "technical data" or "computer software") or the Government's and the Contractor's respective rights therein.

(b) Whenever technical data and/or computer software deliverables required by this contract are to be delivered in digital form, any authorized, required, or permitted markings relating to the Government's rights in and to such technical data and/or computer software must also be digitally included as part of the deliverable and on or in the same medium used to deliver the technical data and/or software. Such markings must be clearly associated with the corresponding technical data and/or computer software to which the markings relate and must be included in such a way that the marking(s) appear in human-readable form when the technical data and/or software is accessed and/or used. Such markings must also be applied in conspicuous human-readable form on a visible portion of any physical medium used to effect delivery of the technical data and/or computer software. Nothing in this paragraph shall replace or relieve the Contractor's obligations with respect to requirements for marking technical data and/or computer software that are imposed by other applicable clauses such as, where applicable and without limitation, DFARS 252.227-7013 and/or DFARS 252.227-7014.

(c) Digital delivery means (such as but not limited to Internet tools, websites, shared networks, and the like) sometimes require, as a condition for access to and/or use of the means, an agreement by a

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user to certain terms, agreements, or other restrictions such as but not limited to "Terms of Use," licenses, or other restrictions intended to be applicable to the information being delivered via the digital delivery means. The Contractor expressly acknowledges that, with respect to deliverables made according to this contract, no such terms, agreements, or other restrictions shall be applicable to or enforceable with respect to such deliverables unless such terms, agreements, or other restrictions expressly have been accepted in writing by the Contracting Officer; otherwise, the Government's rights in and to such deliverables shall be governed exclusively by the terms of this task order.

### **C.27 IDENTIFICATION BADGES**

The contractor shall be required to obtain identification badges from the Government for all contractor personnel to be located on Government property. The identification badge shall be visible at all times while employees are on Government property. The contractor shall furnish all requested information required to facilitate issuance of identification badges and shall conform to applicable regulations concerning the use and possession of the badges. The contractor shall be responsible for ensuring that all identification badges issued to contractor employees are returned to the appropriate Security Office within 48 hours following completion of the Task Order, relocation or termination of an employee, or upon request by the Contracting Officer.

### **C.28 SKILLS AND TRAINING**

The Contractor shall provide capable personnel with qualifications, experience levels, security clearances, and necessary licenses, certifications, and training required by Federal, State, and Local laws and regulations. Information assurance functions require certifications specified in DFAR 252.239-7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION. Training necessary to ensure that personnel performing under this contract maintain the knowledge and skills to successfully perform the required functions is the responsibility of the Contractor. Training necessary to maintain professional certification is the responsibility of the Contractor.

### **C.29 SUBCONTRACTORS/CONSULTANTS**

In addition to the information required by FAR 52.244-2 Alternate 1 of the contractor's Seaport-e contract, the contractor shall include the following information in requests to add subcontractors of consultants during performance, regardless of subcontract type or pricing arrangement.

- (1) The results of negotiations to incorporate rate caps no higher than the lower of (i) Seaport-e rate caps for prime contractor, or in the case where the proposed subcontractor is also a Seaport-e prime, (ii) rate caps that are no higher than the subcontractor's prime Seaport-e contract.
- (2) Impact on FAR 52.219-14 compliance, and
- (3) Impact on providing support at the contracted vlaue.

### **C.30 SHIPBOARD PROTOCOL**

This task order will involve working onboard U.S. naval ships or vessels.

As such, the offeror is reminded of his responsibility to assure that shipboard protocol is stringently followed. Specifically, visit clearances must be arranged through the Government sponsor and must be forwarded to the individual command being visited as well as to all supporting commands, such as the base, squadron, tender, etc. that the visitor must pass through to get to the ship; the contractor is responsible for obtaining and maintaining specialized training (i.e. nuclear awareness, safety, quality control, etc.) and certification (i.e. SUBSAFE certificates etc.); personnel performing on board US Navy Ships must have at least a Secret Security Clearance; if not led by a government representative the contractor is responsible for briefing the ship/command upon arrival; and the contractor is responsible for debriefing the ship/command upon departure to include operational status of the equipment.

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The Contractor shall ensure its personnel adhere to these requirements when performing shipboard tasking. Compliance shall be reported in the trip report.

- All assigned personnel must possess at least a SECRET Security Clearance.
- All personnel, while shipboard, shall conform to the rules and regulations of the ship. It is the responsibility of the Contractor to determine the proper rules, regulations, actions, policy and procedures.
- Alarms --actual or drill shall be reported and procedures appropriately adhered.
- Safety--hardhats, tag-outs, safety shoes, goggles, safety harnesses, etc., as appropriate shall be utilized.
- Some shipboard tasking may require ascending and descending vertical ladders to and from the highest points of the ship both pier side and underway
- Must be able stand; walk; climb stairs; balance; stoop; kneel; crouch or crawl around and lift a maximum of 50 lbs (single person) in the test environment
- HAZMAT --Bringing hazardous materials aboard, using hazardous materials is strictly prohibited.
- The designated team lead shall, upon arrival, brief the Commanding Officer or his/her designated representative as to the purpose of the visit and expected duration.

The designated team lead shall, upon final departure, debrief the Commanding Officer or his/her designated representative as to the success of the tasking and the operational condition of affected equipment

### **C.31 DdI-C30 HAZARDOUS MATERIALS USED ON GOVERNMENT SITE**

(a) This clause applies if hazardous materials are utilized at any time during the performance of work on a Government site under this Task Order. Hazardous materials are defined in Federal Standard No. 313 and include items such as chemicals, paint, thinners, cleaning fluids, alcohol, epoxy, flammable solvents, or asbestos.

(b) The contractor shall have an active Hazard Communication Program in place for all contractor employees per 29 C.F.R. 1910.1200. Before delivery of any hazardous materials onto Government property, the Contractor shall provide the both the Contracting Officer and the Contracting Officer's Representative (COR) with an inventory and Material Safety Data Sheet (MSDS) for these materials.

### **C.32 DdI-C41 TERMINATION OF EMPLOYEES WITH NSWCCD BASE ACCESS**

The contractor shall insure that all employees who have a NSWCCD badge and/or bumper sticker turn-in the badge and remove the bumper sticker immediately upon termination of their employment under this order. The above requirement shall be made a part of the standard employee facility clearance procedures for all separated personnel. The contractor shall advise NSWCCD Physical Security of all changes in their contract personnel requiring NSWCCD base access.

For involuntarily separated personnel and those separated under adverse circumstances, the contractor shall notify NSWCCD Physical Security in advance of the date, time and location where the NSWCCD representative may physically remove the employee's automobile bumper sticker and retrieve the NSWCCD badge prior to the employee departing the contractor's facility. In the event the employee is separated in his or her absence, the contractor shall immediately notify NSWCCD Physical Security of the separation and make arrangements between the former employee and NSWCCD Physical Security for the return of the badge and removal of the sticker

### **C.33 HQ C-2-0004 ACCESS TO THE VESSEL(S) (AT) (NAVSEA) (JAN 1983)**

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Officers, employees and associates of other prime Contractors with the Government and their subcontractors, shall, as authorized by the Supervisor, have, at all reasonable times, admission to the plant, access to the vessel(s) where and as required, and be permitted, within the plant and on the vessel(s) required, and be permitted, within the plant and on the vessel(s) to perform and fulfill their respective obligations to the Government. The Contractor shall make reasonable arrangements with the Government or Contractors of the Government, as shall have been identified and authorized by the Supervisor to be given admission to the plant and access to the vessel(s) for office space, work areas, storage or shop areas, or other facilities and services, necessary for the performance of the respective responsibilities involved, and reasonable to their performance.

**C.34 HQ C-2-0005 ACCESS TO VESSELS BY NON-U.S. CITIZENS (NAVSEA)(DEC 2005)**

(a) No person not known to be a U.S. citizen shall be eligible for access to naval vessels, work sites and adjacent areas when said vessels are under construction, conversion, overhaul, or repair, except upon a finding by COMNAVSEA or his designated representative that such access should be permitted in the best interest of the United States. The Contractor shall establish procedures to comply with this requirement and NAVSEAINST 5500.3 (series) in effect on the date of this contract or agreement.

(b) If the Contractor desires to employ non-U.S. citizens in the performance of work under this contract or agreement that requires access as specified in paragraph (a) of this requirement, approval must be obtained prior to access for each contract or agreement where such access is required. To request such approval for non-U.S. citizens of friendly countries, the Contractor shall submit to the cognizant Contract Administration Office (CAO), an Access Control Plan (ACP) which shall contain as a minimum, the following information:

(1) Badge or Pass oriented identification, access, and movement control system for non-U.S. citizen employees with the badge or pass to be worn or displayed on outer garments at all times while on the Contractor's facilities and when performing work aboard ship.

(i) Badges must be of such design and appearance that permits easy recognition to facilitate quick and positive identification.

(ii) Access authorization and limitations for the bearer must be clearly established and in accordance with applicable security regulations and instructions.

(iii) A control system, which provides rigid accountability procedures for handling lost, damaged, forgotten or no longer required badges, must be established.

(iv) A badge or pass check must be performed at all points of entry to the Contractor's facilities or by a site supervisor for work performed on vessels outside the Contractor's plant.

(2) Contractor's plan for ascertaining citizenship and for screening employees for security risk.

(3) Data reflecting the number, nationality, and positions held by non-U.S. citizen employees, including procedures to update data as non-U.S. citizen employee data changes, and pass to cognizant CAO.

(4) Contractor's plan for ensuring subcontractor compliance with the provisions of the Contractor's ACP.

(5) These conditions and controls are intended to serve as guidelines representing the minimum requirements of an acceptable ACP. They are not meant to restrict the Contractor in any way from imposing additional controls necessary to tailor these requirements to a specific facility.

(c) To request approval for non-U.S. citizens of hostile and/or communist-controlled countries (listed in

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Department of Defense Industrial Security Manual, DOD 5220.22-M or available from cognizant CAO), Contractor shall include in the ACP the following employee data: name, place of birth, citizenship (if different from place of birth), date of entry to U.S., extenuating circumstances (if any) concerning immigration to U.S., number of years employed by Contractor, position, and stated intent concerning U.S. citizenship. COMNAVSEA or his designated representative will make individual determinations for desirability of access for the above group. Approval of ACP's for access of non-U.S. citizens of friendly countries will not be delayed for approval of non-U.S. citizens of hostile communist-controlled countries. Until approval is received, Contractor must deny access to vessels for employees who are non-U.S. citizens of hostile and/or communist-controlled countries.

(d) The Contractor shall fully comply with approved ACPs. Noncompliance by the Contractor or subcontractor serves to cancel any authorization previously granted, in which case the Contractor shall be precluded from the continued use of non-U.S. citizens on this contract or agreement until such time as the compliance with an approved ACP is demonstrated and upon a determination by the CAO that the Government's interests are protected. Further, the Government reserves the right to cancel previously granted authority when such cancellation is determined to be in the Government's best interest. Use of non-U.S. citizens, without an approved ACP or when a previous authorization has been canceled, will be considered a violation of security regulations. Upon confirmation by the CAO of such violation, this contract, agreement or any job order issued under this agreement may be terminated or default in accordance with the clause entitled "DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)" (FAR 52.249-8), "DEFAULT (FIXED-PRICE RESEARCH AND DEVELOPMENT)" (FAR 52.249-9) or "TERMINATION (COST REIMBURSEMENT)" (FAR 52.249-6), as applicable.

(e) Prime Contractors have full responsibility for the proper administration of the approved ACP for all work performed under this contract or agreement, regardless of the location of the vessel, and must ensure compliance by all subcontractors, technical representatives and other persons granted access to U.S. Navy vessels, adjacent areas, and work sites.

(f) In the event the Contractor does not intend to employ non-U.S. citizens in the performance of the work under this contract, but has non-U.S. citizen employees, such employees must be precluded from access to the vessel and its work site and those shops where work on the vessel's equipment is being performed. The ACP must spell out how non-U.S. citizens are excluded from access to contract work areas.

(g) The same restriction as in paragraph (f) above applies to other non-U.S. citizens who have access to the Contractor's facilities (e.g., for accomplishing facility improvements, from foreign crewed vessels within its facility, etc.).

**C.35 HQ C-2-0011 COMPUTER SOFTWARE AND/OR COMPUTER DATABASE(S) DELIVERED TO AND/OR RECEIVED FROM THE GOVERNMENT (NAVSEA) (APR 2004)**

(a) The Contractor agrees to test for viruses all computer software and/or computer databases, as defined in the clause entitled "RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION" (DFARS 252.227-7014), before delivery of that computer software or computer database in whatever media and on whatever system the software is delivered. The Contractor warrants that any such computer software and/or computer database will be free of viruses when delivered.

(b) The Contractor agrees to test any computer software and/or computer database(s) received from the Government for viruses prior to use under this contract.

(c) Unless otherwise agreed in writing, any license agreement governing the use of any computer software to be delivered as a result of this contract must be paid-up and perpetual, or so nearly perpetual as to allow the use of the computer software or computer data base with the equipment for which it is obtained, or any replacement equipment, for so long as such equipment is used.

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Otherwise the computer software or computer database does not meet the minimum functional requirements of this contract. In the event that there is any routine to disable the computer software or computer database after the software is developed for or delivered to the Government, that routine shall not disable the computer software or computer database until at least twenty-five calendar years after the delivery date of the affected computer software or computer database to the Government.

(d) No copy protection devices or systems shall be used in any computer software or computer database delivered under this contract to restrict or limit the Government from making copies. This does not prohibit license agreements from specifying the maximum amount of copies that can be made.

**C.36 HQ C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (MAR 2001)**

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in Proposal PRPS-2012-0730-01 dated 30 JULY 2012 in response to NAVSEA Solicitation No. N00024-12-R-3180.

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215- 8) clause of this contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause, following "the specification" in the order of precedence.

**C.37 HQ C-2-0034 MINIMUM INSURANCE REQUIREMENTS (NAVSEA) (SEP 1990)**

In accordance with the clause of this contract entitled "INSURANCE--WORK ON A GOVERNMENT INSTALLATION" (FAR 52.228-5), the Contractor shall procure and maintain insurance, of at least the kinds and minimum amounts set forth below:

(a) Workers' Compensation and Employer's Liability coverage shall be at least \$100,000, except as provided in FAR 28.307(a).

(b) Bodily injury liability insurance coverage shall be written on the comprehensive form of policy of at least \$500,000 per occurrence.

(c) Automobile Liability policies covering automobiles operated in the United States shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage. The amount of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and customary claims.

**C.38 HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA)(JUL 2000)**

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the order work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the order, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this order may create a potential organizational conflict of interest on the instant order or on a future acquisition. In order to



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avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this order shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this order. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this order. This prohibition shall expire after a period of three years after completion of performance of this order.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Order Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this order and for a period of three years after completion of performance of this order, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this order. This exclusion does not apply to any re-competition for those systems, components, or services furnished pursuant to this order.

As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this order, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this order or before the three year period following completion of this order has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components, or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action, which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the order for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of

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an organizational conflict of interest prior to the award of this order or becomes, or should become, aware of an organizational conflict of interest after award of this order and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this order for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this order for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this order; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this order.

(n) Compliance with this requirement is a material requirement of this order.

#### **C.39 HQ C-2-0059 UPDATING SPECIFICATIONS AND STANDARDS (NAVSEA) (AUG 1994)**

If, during the performance of this or any other contract, the contractor believes that any contract contains outdated or different versions of any specifications or standards, the contractor may request that all of its contracts be updated to include the current version of the applicable specification or standard. Updating shall not affect the form, fit or function of any deliverable item or increase the cost/price of the item to the Government. The contractor should submit update requests to the Procuring Contracting Officer with copies to the Administrative Contracting Officer and cognizant program office representative for approval. The contractor shall perform the contract in accordance with the existing specifications and standards until notified of approval/disapproval by the Procuring Contracting Officer. Any approved alternate specifications or standards will be incorporated into the contract.

#### **C.40 ADDITIONAL INFORMATION RELATING TO THE ISSUANCE OF TECHNICAL INSTRUCTIONS**

Following approval of a Technical Instruction (TI) by the Contracting Officer and acknowledgement of receipt by the Contractor, the TI will be incorporated into the task order by administrative modification.

#### **C.41 ACCOUNTING SYSTEM ADEQUACY**

(a) FAR 16.301-3(a)(1) requires that a contractor's accounting system be adequate for determining costs applicable to the contract in order to be eligible for a cost reimbursement type contract. This is understood to mean that the accounting system must have been reviewed and approved by the Defense Contract Audit Agency (DCAA).

(b) This requirement applies equally to the prime contractor as well as their subcontractors who are proposed for cost-reimbursement or time and materials (T&M) contracts. T&M contracts are considered to be a form of cost reimbursement contracting because of the manner in which materials and ODCs are priced (actual cost plus indirect burdens). Subcontractors without approved accounting systems should be contracted using firm fixed price or labor

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hour contracts.

(c) The prime contractor is solely responsible for verifying that subcontractors proposed for cost reimbursement contracts (including T&M), have DCAA-approved accounting systems. They shall require subcontractors to include a copy of DCAA's most recent review/approval letter as part of their proposal detail. Proposal statements that the accounting system "has been approved" will not be accepted; a copy of DCAA's letter is required.

(d) The prime contractor shall also provide a copy of DCAA's most recent review/approval of their accounting system. The status of actions taken as a result of DCAA recommendations shall be addressed. Any unresolved issues shall be identified and their impact on this requirement shall be discussed.

#### **C.42 MANDATORY REQUIREMENTS**

Offerors must meet each of the MANDATORY REQUIREMENTS shown below. An offeror not meeting all of these requirements (or having acceptable plans for meeting the requirements by Task Order award) will not be considered **as eligible for award**.

**Requirement 1: Facility Security Clearance.** The prime contractor's facility must be cleared to the **SECRET** level with at least **SECRET** storage capability at time of award.

**Requirement 2: Security Clearance.** Technical personnel to be assigned to the Task Order must have a **SECRET** security clearance level.

**The following positions will require an immediate Secret clearance:**

Program Manager, Senior Logistician Analyst, Shipboard Installation Manager, Project Manager, Senior Logistician, Senior Systems Engineer/Analyst, System Analyst, Senior Technician, CBR Technician, Program Analyst, Principal Engineer and Senior Project Analyst.

**The following positions will require a Secret clearance on date of award:**

Senior Chemist, Senior Biologist, Chemist, Biologist, Website Manager, Instructional Analyst, Configuration Manager, Warehouse Manager, QA Manager, Lab Technician, AIT OSR and Drafter.

**The following positions will not be eligible for a Secret clearance:**

Fiber Optics Technician, Ship Qualified Welder, Shipfitter/Welder/Burner and Ship Qualified Electrician.

**Requirement 3: Organizational Conflict of Interest (OCI) Certification/Mitigation Plan.** The Contractor shall certify compliance with the OCI clause or present an acceptable plan to neutralize any potential conflict of interest. The certification and/or mitigation plan shall cover all team members.

#### **C. 43 INDIVIDUAL TASK ORDER PERCENTAGE PERFORMANCE REPORT**

A contracting report reflecting task order effort and actual achievements is to be submitted monthly during the task order performance to verify the contractor is performing 51% of the effort. A report is also required for the task order within 30 days of the task order completion. Reports are due 30 days after the close of each reporting period, unless otherwise directed by the Contracting Officer. Reports are required when due, regardless of whether there has been any contracting activity since the inception of the task order or the previous reporting period.

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## SECTION D PACKAGING AND MARKING

Delivery shall be in accordance with the provisions of the base contract. Some deliveries may contain sensitive information.

### For Delivery Data Packaging Language

Data to be delivered by Integrated Digital Environment (IDE) or other electronic media shall be as set forth in the contract.

All unclassified data to be shipped shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documents shall be prepared by shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), EO 13526, as amended, as of February 2006.

### For D-4000 MARKING OF REPORTS (NAVSEA) (SEP 1990)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) contract dollar amount
- (4) whether the contract was competitively or non-competitively awarded
- (5) sponsor

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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## **SECTION E INSPECTION AND ACCEPTANCE**

### **PERFORMANCE BASED CRITERIA:**

#### **PERFORMANCE BASED CONTRACT REVIEW AND ACCEPTANCE PROCEDURE**

(a) This is a performance-based contract as defined in far part 37.6 (performance based acquisition). Contractor performance will be reviewed in accordance with the quality assurance surveillance plan in this section.

(b) The plan defines that this review and acceptance will become part of the annual Contractor Performance Assessment Reporting System (CPARS). the contractor may obtain more information regarding the cpars process at the following internet site:

<http://cpars.navy.mil>

### **QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)**

#### **1.0 PURPOSE**

1.1 This Quality Assurance Surveillance Plan is a Government-developed and applied document used to make sure the systematic quality assurance methods are used in the administration of this performance-based Task Order. The intent is to ensure that the contractor performs in accordance with the performance metrics and the Government receives the quality of services called for in the Order.

1.2 The purpose of the QASP is to describe the systematic methods used to monitor performance and to identify the required documentation and the resources to be employed. The QASP provides a means for evaluating whether the contractor is meeting the performance standards/quality levels identified in the PWS and the contractor's quality control plan (QCP), and to ensure that the government pays only for the level of services received.

1.3 This QASP defines the roles and responsibilities of all members of the integrated project team (IPT), identifies the performance objectives, defines the methodologies used to monitor and evaluate the contractor's performance, describes quality assurance documentation requirements, and describes the analysis of quality assurance monitoring results.

#### **2.0 AUTHORITY**

Authority for issuance of this QASP is provided under Contract Section E – Inspection and Acceptance which provides for inspections and acceptance of the services and deliverables called for in service contracts to be executed by the Contracting Officer of a duly authorized representative.

#### **3.0 PERFORMANCE MANAGEMENT APPROACH AND STRATEGY**

3.1 The PWS structures the acquisition around “what” service or quality level is required, as opposed to “how” the contractor should perform the work (i.e., results, not compliance). This QASP will define the performance management approach taken to monitor and manage the contractor's performance to ensure the expected outcomes or performance objectives

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communicated in the PWS are achieved. Performance management rests on developing a capability to review and analyze information generated through performance assessment. The ability to make decisions based on the analysis of performance data is the cornerstone of performance management; this analysis yields information that indicates whether expected outcomes for the project are being achieved by the contractor.

3.2 Performance management represents a significant shift from the more traditional quality assurance (QA) concepts in several ways. Performance management focuses on assessing whether outcomes are being achieved and to what extent. This approach migrates away from scrutiny of compliance with the processes and practices used to achieve the outcome. A performance-based approach enables the contractor to play a large role in how the work is performed, as long as the proposed processes are within the stated constraints. The only exceptions to process reviews are those required by law (federal, state, and local) and compelling business situations, such as safety and health. A “results” focus provides the contractor flexibility to continuously improve and innovate over the course of the task order (TO) as long as the critical outcomes expected are being achieved and/or the desired performance levels are being met.

3.3 The contractor is responsible for the quality of all work performed. The contractor measures that quality through the contractor’s own quality control plan (QCP). Quality control is work output, not workers, and therefore includes all work performed under this Order regardless of whether the work is performed by contractor employees or by subcontractors. The contractor’s QCP will set forth the staffing and procedures for self-inspecting the quality, timeliness, responsiveness, customer satisfaction, and other performance requirements in the PWS. The contractor will develop and implement a performance management system with processes to assess and report its performance to the designated government representative. This QASP enables the government to take advantage of the contractor’s QCP.

3.4 The Government will assess performance using Contractor Performance Assessment Reporting System (CPARS) to determine how the contractor is performing against communicated performance objectives. The CPAR assesses a contractor’s performance, both positive and negative, and provides a record on a given contract during a specified period of time. More information pertaining to CPARS can be found at: <http://www.cpars.csd.disa.mil/cparsfiles/pdfs/DoD-CPARS-Guide.pdf>. Each assessment will be based on objective data (or measurable, subjective data when objective data is not available) supportable by program and contract management data. CPAR performance expectations will be addressed in the Government and contractor’s initial post-award meeting. Potential sources of data may include, but are not limited to, the following:

- Status and progress reviews
- Production and management reviews
- Management and engineering process reviews (e.g. risk management, requirements management, etc.)
- Cost performance reports and other cost and schedule metrics
- Other program measures and metrics such as:

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- Measures of progress and status of resources
- Measures of deliverable timeliness and accuracy
- Measures of product quality and process performance
- Fleet and sponsor feedback/comments and satisfaction ratings
- Systems engineering and other technical progress reviews
- Technical interchange meetings
- Physical and functional configuration audits
- Quality reviews and quality assurance evaluations
- Functional performance evaluations
- Subcontract Reports

3.5 A preliminary CPARS evaluation/rating will be accomplished as noted in paragraph 5.0 below. The purpose of this review is to determine whether the Contractor is performing at least at a Satisfactory level for each area to be assessed using Encl. (1). Failure to do so will be a primary determinant as to whether the Contractor's next option will be exercised. Further, the formal CPARS ratings are used as reference material by others in source selection.

#### **4.0 ROLES AND RESPONSIBILITIES**

##### **4.1 Contracting Officer**

4.1.1 An individual duly appointed with the authority to enter into (PCO) or administer (ACO) contracts and make related determination and findings on behalf of the Government. The PCO for this Task Order is identified in Section G, Ddl-G10 Government Contract Administration Points-of-Contact and Responsibilities. The ACO will be designated in the resulting Order. Contracting Officers are designated via a written warrant, which sets forth limitations of their respective authority.

4.1.2 The Contracting Officer ensures performance of all necessary actions for effective contract administration, ensures compliance with the terms of the contract and safeguards the interests of the United States in the contractual relationship. It is the Contracting Officer that ensures the Contractor receives impartial, fair and equitable treatment under the Order. The Contracting Officer is ultimately responsible for the final determination of the acceptability of the Contractor's performance.

##### **4.2 Contract Specialist**

4.2.1 Assigned by the PCO to provide daily administration of the Task Order.

4.2.2 Provides input to the PCO and the COR as to the quality of performance for areas addressed in this QASP.

##### **4.3 Contracting Officer's Representative (COR)**

4.3.1 An individual appointed in writing by the PCO to act as their authorized representative to assist in technical administration of the Order. The COR is appointed in the Task Order award. The limitations of authority are contained in a written letter of appointment which is a formal

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attachment to the Order.

4.3.2 The COR is responsible for technical administration of the Task Order and assures proper Government surveillance of the contractor's technical performance. The COR provides QASP reports to the PCO.

4.3.3 The COR is not empowered to make any contractual commitments or to authorize any changes on the Government's behalf. Any changes that the contractor deems may affect contract price, terms, or conditions shall be referred to the Contracting Officer for action.

#### **4.4 Subject Matter Expert (SME)**

4.4.1 SMEs are individuals who may be assigned by the COR to perform limited technical oversight of specific projects, work areas, or Technical Instructions issued under the Task Order.

4.4.2 The SME provides input to the COR as to the quality of technical performance for their respective area(s) of expertise.

4.4.3 A Government SME cannot, in any manner, alter the scope of the contract, make commitments or authorize any changes on the Government's behalf.

#### **5.0 SCHEDULE**

The initial QASP evaluation will be finalized no later than the end of month eight (8) of the Base Period. In order to accomplish this, the following schedule applies:

5.1 Contractor Self-Assessment (written) due to the Contracting Officer and the COR no later than the end of month six (6) of the period of performance. Failure of the contractor to make a timely delivery will be viewed as the contractor's overall inability to comply with task order schedules.

5.2 COR Written Assessment due to the Contracting Officer no later than the end of month six (6) of the period of performance.

5.3 Week three or four of month seven (7) of the period of performance. The Contracting Officer will hold a meeting with the COR and the Contractor for the purpose of reviewing inputs and determining the overall assessment level for the period.

#### **6.0 IDENTIFICATION OF REQUIRED PERFORMANCE STANDARDS/QUALITY LEVELS**

6.1 The required performance standards and quality levels are included in Encl. (1), "Performance Standards". If the contractor meets the required service or performance level, the contractor will receive positive CPARS ratings. If the contractor fails to meet the required performance level, the result will be negative CPARS ratings.

6.2 If the Contractor fails to meet the required performance level based on the preliminary review



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conducted in accordance with the 5.0 above, the Government may not exercise the next Option period under the Order.

## **7.0 METHODOLOGIES TO MONITOR PERFORMANCE**

### **7.1 Surveillance Techniques**

In an effort to minimize the performance management burden, simplified surveillance methods shall be used by the government to evaluate contractor performance when appropriate. The COR will use the following methods of surveillance:

? Random monitoring

? 100% Inspection

? Periodic Inspection

? Customer Feedback

### **7.2 Customer Feedback**

7.2.1 The contractor is expected to establish and maintain professional communication between its employees and customers. The primary objective of this communication is customer satisfaction. Customer satisfaction is the most significant external indicator of the success and effectiveness of all services provided and can be measured through customer complaints.

7.2.2 Performance management drives the contractor to be customer focused through initially and internally addressing customer complaints and investigating the issues and/or problems but the customer always has the option to communicate complaints to the KO, as opposed to the contractor.

7.2.3 Customer complaints, to be considered valid, must set forth clearly and in writing the detailed nature of the complaint, must be signed, and must be forwarded to the COR. The COR will accept those customer complaints, investigate and work with the KO and contractor to resolve the issue.

7.2.4 Customer feedback may also be obtained either from the results of formal customer satisfaction surveys or from random customer complaints.

**7.3 Acceptable Quality Levels** - The acceptable quality levels (AQLs) included in Encl. (1) for contractor performance are structured to allow the contractor to manage how the work is performed.

## **8.0 QUALITY ASSURANCE DOCUMENTATION**

### **8.1 The Performance Management Feedback Loop**

The performance management feedback loop begins with the communication of expected outcomes. Performance standards and performance monitoring techniques are expressed in Encl.

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(1).

## 8.2 Monitoring System

The Government's QA surveillance, accomplished by the COR, in conjunction with the PCO, will be reported using CPARS. Formal CPARS evaluations shall be conducted on an annual basis. Preliminary CPARS evaluations will be accomplished in accordance with paragraph 5.0 Schedule.

### ENCLOSURE 1: PERFORMANCE STANDARDS

PERFORMANCE OBJECTIVE	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVELS	METHODS OF SURVEILLANCE
Deliverable Timeliness	Data and other deliverables received 100% on schedule.	Data deliverables received at least 95% on schedule	Contractor self-reporting in MPR, random inspection to validate
Deliverable Quality	Data Deliverables received are well researched, complete and technically accurate. Rework is not required. Other deliverables meet all Task Order requirements.	Data deliverables received with a first pass yield at least 95% of the time. Other deliverable items are delivered such that no ship schedules are adversely impacted.	Contractor's MPR, Government review and approval process; Feedback from Fleet
Staffing	Contractor provides qualified personnel at levels required. Lapses in coverage may occasionally occur and are managed without any adverse impact on performance. New/and or substitute resumes submitted IAW Task Order reqmts. Personnel work products fully consistent with resume qualifications.	Contractor provides required staffing levels at least 95% of the time. It takes no more than 2 mos. to fully staff all required positions with fully qualified personnel. Contractor complies with all Task Order requirements for resume approval 100% of time. Personnel work products consistent with resume qualifications.	COR review of resumes submitted, personnel work products, and contractor MPR.
Other Direct Costs (ODC)	ODCs are accurately and timely reported and invoiced. Contractor complies with contract requirements for ODC authorization 100% of time. Burdened charges are no higher than proposed.	Contractor complies with contract requirements for ODC authorization 100% of time. Burdened charges are no higher than 5% more than proposed.	Contractor's MPR. COR review of costs incurred and invoices.
Management Performance	Contractor management ensures timely performance problem resolution, responsiveness to customer requirements, and effective	Problems are resolved quickly with minimal Gov't involvement; management is responsive to Gov't requests/concerns;	COR / Specialist / PCO involvement

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<b>PERFORMANCE OBJECTIVE</b>	<b>PERFORMANCE STANDARD</b>	<b>ACCEPTABLE QUALITY LEVELS</b>	<b>METHODS OF SURVEILLANCE</b>
	communications with Government and other stakeholders.	communication is routinely effective and timely.	
Costs and Invoicing	<p>Contractor routinely completes the effort within the originally agreed-to estimated cost. Funds and resources used in cost-effective manner.</p> <p>Cost reports are timely, accurate, complete and clearly written.</p> <p>Invoices are timely (no more than 3 weeks after end date of period being invoiced) and are accurate. All supporting detail is provided.</p>	Contractor is fully compliant with the performance standard by month 3 of performance.	Review of MPR and invoices.
Subcontracting (Small Business primes only)	<p>Contractor is fully compliant with FAR 52.219-14, for all task order periods.</p> <p>Contractor pays SB subcontractor invoices in a timely manner.</p>	<p>Contractor at least 90% compliant with FAR 52.219-14 for the Base Period and achieves full compliance by end of contract.</p> <p>Contractor pays SB subcontractor invoices in a timely manner.</p>	Contractor Reporting
Subcontracting (Large Business primes only)	Contractor achieves or exceeds small business goals.	Contractor achieves small business subcontracting goals.	Contractor Reporting

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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/10/2012 - 9/9/2013
4100	9/10/2013 - 9/9/2014
6000	9/10/2012 - 9/9/2013
6100	9/10/2013 - 9/9/2014

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/10/2012 - 9/9/2013
4100	9/10/2013 - 9/9/2014
6000	9/10/2012 - 9/9/2013
6100	9/10/2013 - 9/9/2014

The periods of performance for the following Option Items are as follows:

7000	9/10/2014 - 9/9/2015
9000	9/10/2014 - 9/9/2015

Services to be performed hereunder will be provided at multiple locations directed by the COR. Estimated start date is 9/10/12. Government reserves the right to award sooner or later if necessary. The start and end dates will be updated accordingly upon Task Order award.

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## SECTION G CONTRACT ADMINISTRATION DATA

### ACCOUNTING DATA

The award document will include Accounting Data at the end of Section G. All lines of accounting are listed sequentially under a heading that identifies the particular action (award or modification number) under which the funding was obligated. Under SeaPort-e, all funding is identified/obligated at the SubCLIN (SLIN) level. SLINs are established sequentially by the SeaPort-e software. Each obligation of funds receives a unique SLIN identifier, even if the funds are an increase to an existing line of accounting (ACRN). Thus, an individual project/work area or Technical Instruction that is funded incrementally, could have one ACRN but multiple SLINs. Accounting for expenditures and invoicing at the SLIN level is required.

### SPECIAL INVOICE INSTRUCTIONS

Each SLIN providing funding designates a specific project area/work area/Work Breakdown Structure (WBS) item. Tracking and reporting shall be accomplished at the project/work area/WBS item level. Each identified project/work area/WBS shall be invoiced by its associated SLIN and ACRN. If multiple ACRNs are associated with a single project/work area/WBS, the contractor shall consult with the Contracting Officer Representative for additional invoicing instructions.

In accordance with (DFARS) PGI 204.7108 "Other"(d) (12) INVOICING AND PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS

a) This requirement includes support for multiple programs with independent budgets and funding lines. These funding lines are NOT interchangeable and it is critical that the Paying Office pay in accordance with the ACRNs and SLINs noted on the contractor's invoices. To do otherwise could result in a misappropriation of funds.

(b) The Payment Office shall ensure that each payment under this contract is made in accordance with the specific accounting classification reference numbers (ACRNs) and SubCLIN (SLIN) numbers shown on each individual invoice, including attached data.

### DdI-G10 GOVERNMENT CONTRACT ADMINISTRATION POINTS-OF-CONTACT AND RESPONSIBILITIES

(\*) - To be identified at time of award.

#### Procuring Contracting Officer (PCO):

(a) Name: [REDACTED]  
Code: [REDACTED]  
Address: Naval Surface Warfare Center, Dahlgren Division  
17632 Dahlgren Road, Suite 157  
Dahlgren, Virginia 22448-5100  
Phone: [REDACTED]  
Fax: [REDACTED]  
E-mail: [REDACTED]

(b) PCO responsibilities are outlined in FAR 1.602-2. The PCO is the only person authorized to approve changes in any of the requirements of this Task Order, notwithstanding provisions contained elsewhere in this contract, the said authority remains solely the PCO's. The contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer or is pursuant to specific authority otherwise included as part

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of this contract. In the event the contractor effects any change at the direction of any person other than the PCO, the change will be considered to be unauthorized.

Contract Specialist:

(a) Name: [REDACTED]  
Code: [REDACTED]  
Address: Naval Surface Warfare Center, Dahlgren Division  
17632 Dahlgren Road, Suite 157  
Dahlgren, Virginia 22448-5100  
Phone: [REDACTED]  
Fax: [REDACTED]  
[REDACTED] [REDACTED]

(b) The Contract Specialist is the representative of the Contracting Officer for all contractual matters.

Administrative Contracting Officer (ACO)

(a) Name: [REDACTED]  
Address: DCMA Hapton Roads  
2000 Enterprise Parkway, Suite 200  
Hampton, VA 23666  
Phone: [REDACTED]  
E-mail: [REDACTED]

(b) The Administrative Contracting Officer (ACO) of the cognizant Defense Contract Management Agency (DCMA) is designated as the authorized representative of the Contracting Officer for purposes of administering this Task Order in accordance with FAR 42.3. However, in view of the technical nature of the supplies and services to be furnished, technical cognizance is retained by the Naval Surface Warfare Center, Dahlgren Division.

Contracting Officers Representative (COR):

(a) Name: [REDACTED]  
Code: [REDACTED]  
Address: 17320 Dahlgren Rd  
Building 1480  
Dahlgren, VA 22448  
Phone: [REDACTED]  
FAX: [REDACTED]  
[REDACTED] [REDACTED]

(b) The COR is the PCO's appointed representative for technical matters. The COR is not a contracting officer and does not have the authority to direct the accomplishment of effort which is beyond the scope of the Task Order or to otherwise change any Task Order requirements. A copy of the COR appointment letter which provides a delineation of COR authority and responsibilities is provided as an attachment to this Task Order.

**HQ G-2-0007 INVOICE INSTRUCTIONS (NAVSEA) (APRIL 2011)**

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department

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of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor documentation is available under Resources at <http://wawftraining.com>.

(c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

Type of Document(s) (*contracting officer check all that apply*)

	Invoice (FFP Supply & Service)
	Invoice and Receiving Report Combo (FFP Supply)
	Invoice as 2-in-1 (FFP Service Only)
X	Cost Voucher (Cost Reimbursable, T&M , LH, or FPI)
	Receiving Report (FFP, DD250 Only)

#### DODAAC Codes and Inspection and Acceptance Locations

Issue DODAAC	N00178
Admin DODAAC	S2404A
Pay Office DODAAC	HQ0338
Inspector DODAAC	N00178
Service Acceptor DODAAC	S2404A
Service Approver DODAAC	S2404A
Ship To DODAAC	See Section F
DCAA Auditor DODAAC	HAA47B
LPO DODAAC	N/A
Inspection Location	Destination
Acceptance Location	Destination

\* To be completed at time of award.

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

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(e) The Contractor agrees to segregate costs incurred under this task order at the lowest level of performance, either task or subtask, rather than on a total task order basis, and to submit invoices reflecting costs incurred at that level. Supporting documentation in WAWF for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as a cost breakdown of ODCs (materials and travel), by line item task or subtask. Subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer and Contracting Officer Representative. Should the subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the Contracting Officer and Contracting Officer Representative; or other method as agreed to by the Contracting Officer.

(f) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

**Send Additional Email Notification To: \***

(g) The contractor shall submit invoices/cost vouchers for payment per contract terms and the government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF. Final voucher submission will be approved by the ACO.

(h) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NSWCDD WAWF point of contact, Bill Deyo, at (540) 653-4705 or [william.devo.ctr@navy.mil](mailto:william.devo.ctr@navy.mil).

\* To Be Complete at Time of Award

**CONSENT TO SUBCONTRACT**

For subcontracts and consulting agreements for services, where the prime contractor anticipates that hours delivered will be counted against the hours in the Level of Effort clause in this section, Consent to Subcontract authority is retained by the Procuring Contracting Officer.

The following subcontractors are approved on this Task Order:

AIRTEC, Inc.  
Camber Corporation  
Gryphon Technologies  
Joint Research and Development, Inc.  
KITCO Fiber Optics, Inc.

**Ddi-G40 PAYMENT, SELECTED ITEMS OF COST REIMBURSEMENT CONTRACTS**

(a) Travel costs

The contractor shall, to the maximum extent practicable, minimize overall travel costs by taking advantage of discounted airfare rates available thru advance purchase. Charges associated with itinerary changes and cancelations under nonrefundable airline tickets are reimbursable as long as



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the changes are driven by the work requirement.

(b) Training

The Government will not allow costs, nor reimburse costs associated with the contractor for training employees in an effort to attain and/or maintain minimum personnel qualification requirements of this contract. Other training may be approved on a case-by-case basis by the Contracting Officer. Advance approval is required. Attendance at workshops or symposiums is considered training for purposes of this clause. The contractor is encouraged to suggest a cost-sharing arrangement that addresses registration/tuition, travel and labor costs.

(c) General Purpose Office Equipment (GPOE) and Information Technology (IT)

The cost of acquisition of GPOE and IT shall not be allowable as direct charges to this contract. The contractor is expected to have the necessary CONUS facilities to perform the requirements of this contract, including any necessary GPOE and IT. GPOE means equipment normally found in a business office such as desks, chairs, typewriters, calculators, file cabinets, etc. IT means any equipment or interconnected system or subsystem of equipment that is used in the automatic acquisition, storage, manipulation, movement, control, display, switching, interchange, transmission, or reception of data or information. IT includes computers, ancillary equipment, software, firmware and similar products, services (including support services), and related resources for both unclassified and classified applications.

(d) The requirements of the above clause apply equally to subcontractors and consultants.

**EARLY DISMISSAL AND CLOSURE OF GOVERNMENT FACILITIES**

When a Government facility is closed and/or early dismissal of Federal employees is directed due to severe weather, security threat, or a facility related problem that prevents personnel from working, onsite contractor personnel regularly assigned to work at that facility should follow the same reporting and/or departure directions given to Government personnel. The contractor shall not direct charge to the contract for time off, but shall follow parent company policies regarding taking leave (administrative or other). Non-essential contractor personnel, who are not required to remain at or report to the facility, shall follow their parent company policy regarding whether they should go/stay home or report to another company facility. Subsequent to an early dismissal and during periods of inclement weather, onsite contractors should monitor radio and television announcements before departing for work to determine if the facility is closed or operating on a delayed arrival basis.

When Federal employees are excused from work due to a holiday or a special event (that is unrelated to severe weather, a security threat, or a facility related problem), on site contractors will continue working established work hours or take leave in accordance with parent company policy. Those contractors who take leave shall not direct charge the non-working hours to the task order. Contractors are responsible for predetermining and disclosing their charging practices for early dismissal, delayed openings, or closings in accordance with the FAR, applicable cost accounting standards, and company policy. Contractors shall follow their disclosed charging practices during the task order period of performance, and shall not follow any verbal directions to the contrary. The Contracting Officer will make the determination of cost allowability for time lost due to facility closure in accordance with FAR, applicable Cost Accounting Standards, and the Contractor's established accounting policy.

Accounting Data

SLINID	PR Number	Amount
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400001 1300304022-00001 270000.00  
 LLA :  
 AA 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001392040  
 Incremental Funding for S&T Lab Support.

400002 1300303218-00001 30000.00  
 LLA :  
 AB 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001386010  
 Incremental Funding for AEA Support.

400003 1300303218-00004 5000.00  
 LLA :  
 AE 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001386010  
 Incremental Funding for JBAIDS Support.

400004 1300303218-00005 10000.00  
 LLA :  
 AF 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001386010  
 Incremental Funding for JBPDS Support.

400005 1300303328-00001 6000.00  
 LLA :  
 AC 1721804 KU2N 257 FA678 N 068342 2D 04B2N0 910NX25710NX  
 Standard Number: N0002512WX1117W  
 Incremental Funding for CBD CPS Installations.

400006 1300303328-00002 170000.00  
 LLA :  
 AG 1721804 KU2N 257 FA678 B 068342 2D 04B2N0 910BX25710BX  
 Standard Number: N0002512WX1114W  
 Incremental Funding for NAVFAC Support.

400007 1300295996-00001 210300.00  
 LLA :  
 AD 1721810 81CW 310 V5P00 0 050120 2D 000000 A00001340519  
 Incremental Funding for CBD Installations.

600001 1300304022-00001 30000.00  
 LLA :  
 AA 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001392040  
 Incremental Funding for S&T Lab Support.

600002 1300303218-00001 10000.00  
 LLA :  
 AB 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001386010  
 Incremental Funding for AEA Support.

600003 1300303218-00004 55000.00  
 LLA :  
 AE 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001386010  
 Incremental Funding for JBAIDS Support.

600004 1300303218-00005 40000.00  
 LLA :  
 AF 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001386010  
 Incremental Funding for JBPDS Support.

600005 1300303328-00001 154000.00  
 LLA :  
 AC 1721804 KU2N 257 FA678 N 068342 2D 04B2N0 910NX25710NX  
 Standard Number: N0002512WX1117W  
 Incremental Funding for CBD CPS Installations.

600006 1300303328-00002 60000.00  
 LLA :  
 AG 1721804 KU2N 257 FA678 B 068342 2D 04B2N0 910BX25710BX  
 Standard Number: N0002512WX1114W  
 Incremental Funding for NAVFAC Support.

600007 1300295996-00002 185000.00  
 LLA :  
 AD 1721810 81CW 310 V5P00 0 050120 2D 000000

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Incremental Funding for CBD Installations.

BASE Funding 1235300.00  
Cumulative Funding 1235300.00

MOD 01

400008 1300304492 15000.00

LLA :

AH 97X4950 2015 PX1 61482 0 251CPF AM 200750 000557084944 7 049447

Standard Number: PFAM20075-96FP

Incremental Funding for RADCON Support; PR#1300304492-00001; Funding Doc #: PFAM20075-96FP

400009 1300304492 104310.57

LLA :

AJ 97X4950 2015 PX1 61482 0 3159PF AM 200740 000557084944 7 049447

Standard Number: PFAM20074-96FP

Incremental Funding for PFPA Support; PR#1300304492-00002; Funding Doc #: PFAM20074-96FP

400010 1300304492 70000.00

LLA :

AK 97X4931 2015 PX1 61482 0 251CPB AM 200330 000557084944 7 049447

Standard Number: PBAM20033-96FQ

Incremental Funding for PFPA Support; PR#1300304492-00003; Funding Doc #: PBAM20033-96FQ

400011 1300304492 100000.00

LLA :

AL 97X4950 2015 PX1 61482 0 251CPF AM 200700 000557084944 7 049447

Standard Number: PFAM20070-96FP

Incremental Funding for PFPA Support; PR#1300304492-00004; Funding Doc #: PFAM20070-96FP

400012 1300304492 139867.33

LLA :

AM 97X4931 2015 PX1 61482 0 251CPB AM 200310 000557084944 7 049447

Standard Number: PBAM20031-96FQ

Incremental Funding for PFPA Support; PR#1300304492-00005; Funding Doc #: PBAM20031-96FQ

400013 1300304492 5000.00

LLA :

AN 97X4931 2015 PX1 61482 0 251CPB AM 200150 000557084944 7 049447

Standard Number: PBAM20015-96FQ

Incremental Funding for PFPA Support; PR#1300304492-00006; Funding Doc #: PBAM20015-96FQ

400014 1300304492 71600.00

LLA :

AP 1721804 70BA 257 00070 R 045924 2D XK3266 0007023266KD

Standard Number: N0007012WXXK3266-AA

Incremental Funding for PFPA Support; PR#1300304492-00007; Funding Doc #: N0007012WXXK3266-AA

400015 1300304447 1000.00

LLA :

AQ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001395673

Incremental Funding for CPS Installations; PR#: 1300304447-00001

400016 1300304447 500.00

LLA :

AR 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001395673

Incremental Funding for JECF Support; PR#: 1300304447-00002

600008 1300304492 100559.72

LLA :

AH 97X4950 2015 PX1 61482 0 251CPF AM 200750 000557084944 7 049447

Standard Number: PFAM20075-96FP

Incremental Funding for RADCON Support; PR#: 1300304492-00001; Funding Doc #:

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PFAM20075-96FB

600009 1300304492 100000.00

LLA :

AJ 97X4950 2015 PX1 61482 0 3159PF AM 200740 0005570S4944 7 049447

Standard Number: PFAM20074-96FP

Incremental Funding for PFFA Support; PR#: 1300304492-00002; Funding Doc #: PFAM20074-96FP

600010 1300304492 165129.71

LLA :

AK 97X4931 2015 PX1 61482 0 251CPB AM 200330 0005570S4944 7 049447

Standard Number: PBAM20033-96FQ

Incremental Funding for PFFA Support; PR#: 1300304492-00003; Funding Doc #: PBAM20033-96FQ

600011 1300304492 180867.33

LLA :

AL 97X4950 2015 PX1 61482 0 251CPF AM 200700 0005570S4944 7 049447

Standard Number: PFAM270-96FP

Incremental Funding for PFFA Support; PR#: 1300304492-00004; Funding Doc #: PFAM20070-96FP

600012 1300304492 200000.00

LLA :

AM 97X4931 2015 PX1 61482 0 251CPB AM 200310 0005570S4944 7 049447

Standard Number: PBAM20031-96FQ

Incremental Funding for PFFA Support; PR#: 1300304492-00005; Funding Doc #: PBAM20031-96FQ

600013 1300304492 95000.00

LLA :

AN 97X4931 2015 PX1 61482 0 251CPB AM 200150 0005570S4944 7 049447

Standard Number: PBAM20015-96FQ

Incremental Funding for PFFA Support; PR#: 1300304492-00006; Funding Doc #: PBAM20015-96FQ

600014 1300304492 254000.00

LLA :

AP 1721804 70BA 257 00070 R 045924 2D XK3266 0007023266KD

Standard Number: N0007012WXX3266-AA

Incremental Funding for PFFA Support; PR#: 1300304492-00007; Funding Doc #: N0007012WXX3266-AA

600015 1300304447 29000.00

LLA :

AQ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001395673

Incremental Funding for CPS Inatallations; PR#: 1300304447-00001

600016 1300304447 14500.00

LLA :

AR 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001395673

Incremental Funding for JECP Support; PR#: 1300304447-00002

MOD 01 Funding 1646334.66

Cumulative Funding 2881634.66

MOD 02

600011 1300304492 (20000.00)

LLA :

AL 97X4950 2015 PX1 61482 0 251CPF AM 200700 0005570S4944 7 049447

Standard Number: PFAM270-96FP

Incremental Funding for PFFA Support; PR#: 1300304492-00004; Funding Doc #: PFAM20070-96FP

600014 1300304492 (228600.00)

LLA :

AP 1721804 70BA 257 00070 R 045924 2D XK3266 0007023266KD

Standard Number: N0007012WXX3266-AA

Incremental Funding for PFFA Support; PR#: 1300304492-00007; Funding Doc #:

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N0007012WXX3266-AA

MOD 02 Funding -248600.00  
Cumulative Funding 2633034.66

MOD 03

400017 1300307773 1000.00  
LLA :  
AS 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00001

400018 1300307773 1000.00  
LLA :  
AT 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00002

400019 1300307773 44000.00  
LLA :  
AU 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00003

400020 1300307773 45000.00  
LLA :  
AV 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00004

400021 1300307773 90000.00  
LLA :  
AW 97X4930 NH1E 255 77777 0 050120 2F 000000 A40001426834  
Incremental Funding for AEA Support; PR#: 1300307773-00005

600017 1300307773 12000.00  
LLA :  
AS 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00001

600018 1300307773 26000.00  
LLA :  
AT 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00002

600019 1300307773 6000.00  
LLA :  
AU 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00003

600020 1300307773 5000.00  
LLA :  
AV 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001426834  
Incremental Funding for S&T Support; PR#: 1300307773-00004

600021 1300307773 10000.00  
LLA :  
AW 97X4930 NH1E 255 77777 0 050120 2F 000000 A40001426834  
Incremental Funding for AEA Support; PR#: 1300307773-00005

MOD 03 Funding 240000.00  
Cumulative Funding 2873034.66

MOD 04 Funding 0.00  
Cumulative Funding 2873034.66

MOD 05

400022 1300312439 97768.05  
LLA :  
AX 9720400 2601 25Y 5YDC4 0 603884 BP 025121 2YD48MIPR3AD AV24822YD4812 044008  
Incremental Funding for DFOS Support; PR#: 1300312439-00002

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400023 1300312439 12500.00

LLA :

AY 9720300 2601 25Y 5YAP3 0 970000 00 025121 2YA29MIPR3AD AV2AY83YA2912 044008  
Incremental Funding for JCEP Support; PR#: 1300312439-00003

400024 1300312440 9400.00

LLA :

AZ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001471052  
Incremental Funding for Consumables; PR#: 1300312440-00001

400025 1300312440 31500.00

LLA :

BA 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001471052  
Incremental Funding for Radcon Support; PR#: 1300312440-00002

400026 1300312440 1000.00

LLA :

BB 9720400 34HQ 060 3160B R RECT12 13 040034 HQRREACDTRA2 53HDTRA12191403000306 044315  
Incremental Funding for Lee S&T 2 Support; PR#: 1300312440-00003

400027 1300312440 1000.00

LLA :

BC 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001471052  
Incremental Funding for McPh S&T Support; PR#: 1300312440-00004

400028 1300312440 40000.00

LLA :

BD 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001471052  
Incremental Funding for JECP Support; PR#: 1300312440-00005

400029 1300312440 1000.00

LLA :

BE 97X4930 NH1E 255 77777 0 050120 2F 000000 A40001471052  
Incremental Funding for Lee S&T 1 Support; PR#: 1300312440-00006

400030 1300313317 79000.00

LLA :

BF 1731804 70BD 252 53824 S 060957 2D C0018W P00073NU000Q  
Incremental Funding for AEA Support; PR#: 1300313317-00001

600022 1300312439 4000.00

LLA :

AX 9720400 2601 25Y 5YDC4 0 603884 BP 025121 2YD48MIPR3AD AV24822YD4812 044008  
Incremental Funding for DFoS Support; PR#: 1300312439-00002

600023 1300312439 500.00

LLA :

AY 9720300 2601 25Y 5YAP3 0 970000 00 025121 2YA29MIPR3AD AV2AY83YA2912 044008  
Incremental Funding for JECP Support; PR#: 1300312439-00003

600024 1300312440 4600.00

LLA :

AZ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001471052  
Incremental Funding for Consumables; PR#: 1300312440-00001

600025 1300312440 31500.00

LLA :

BA 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001471052  
Incremental Funding for Radcon Support; PR#: 1300312440-00002

600026 1300312440 26400.00

LLA :

BB 9720400 34HQ 060 3160B R RECT12 13 040034 HQRREACDTRA2 53HDTRA12191403000306 044315  
Incremental Funding for Lee S&T 2 Support; PR#: 1300312440-00003

600027 1300312440 39000.00

LLA :

BC 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001471052  
Incremental Funding for McPh S&T Support; PR#: 1300312440-00004

600028 1300312440 3000.00

LLA :

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BD 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001471052  
Incremental Funding for JECF Support; PR#: 1300312440-00005

600029 1300312440 24000.00

LLA :

BE 97X4930 NH1E 255 77777 0 050120 2F 000000 A40001471052  
Incremental Funding for Lee S&T 1 Support; PR#: 1300312440-00006

600030 1300313317 6000.00

LLA :

BF 1731804 70BD 252 53824 S 060957 2D C001SW P00073NU000Q  
Incremental Funding for AEA Support; PR#: 1300313317-00001

MOD 05 Funding 412168.05  
Cumulative Funding 3285202.71

MOD 06

400031 1300318016 469000.00

LLA :

BG 1731804 KU2N 257 00025 B 068732 2D 04B2N0 AA003WX1021W  
Standard Number: N0002513WX1021W  
Incremental Funding for NAVFAC; PR#: 1300318016-00001; Funding Doc:  
N0002513WX1021W.

400032 1300318017 83100.00

LLA :

BH 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001510667  
Incremental Funding for RAV; PR#: 1300318017-00001.

400033 1300318017 45300.00

LLA :

BJ 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001510667  
Incremental Funding for Consumables; PR#: 1300318017-00002.

400034 1300318018 2000.00

LLA :

BK 9720400 2620 060 3384B P CBYTE1 21 304002 620TE3TEDTRA 253HDTRA1225790300030 044315  
Standard Number: HDTRA122579  
Incremental Funding for JECF M&S Support; PR#: 1300318016-00001; Funding Doc:  
HDTRA122579.

600031 1300318016 165000.00

LLA :

BG 1731804 KU2N 257 00025 B 068732 2D 04B2N0 AA003WX1021W  
Incremental Funding for NAVFAC; PR#: 1300318016-00001; Funding Doc:  
N0002513WX1021W.

600032 1300318017 64600.00

LLA :

BH 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001510667  
Incremental Funding for RAV; PR#: 1300318017-00001.

600033 1300318017 22500.00

LLA :

BJ 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001510667  
Incremental Funding for Consumables; PR#: 1300318017-00002.

600034 1300318018 80701.00

LLA :

BK 9720400 2620 060 3384B P CBYTE1 21 304002 620TE3TEDTRA 253HDTRA1225790300030 044315  
Standard Number: HDTRA122579  
Incremental Funding for JECF M&S Support; PR#: 1300318018-00001; Funding Doc:  
HDTRA122579.

MOD 06 Funding 932201.00  
Cumulative Funding 4217403.71

MOD 07

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400035 1300313318 720000.00  
 LLA :  
 BL 1731810 81CW 310 V5P00 0 050120 2D 000000 A10001479767  
 PR 1300313318-00003 FY13 OPN Funding, Install

400036 1300321852 1000.00  
 LLA :  
 BM 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001531172  
 DWCF WCD/EXP: 09/30/2013 PR 1300321852-00001, S&T

600035 1300313318 663000.00  
 LLA :  
 BL 1731810 81CW 310 V5P00 0 050120 2D 000000 A10001479767  
 PR 1300313318-00004 FY13 OPN, Install

600036 1300321852 84000.00  
 LLA :  
 BM 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001531172  
 DWCF WCD/EXP: 09/30/2013 PR 1300321852-00001, S&T

MOD 07 Funding 1468000.00  
 Cumulative Funding 5685403.71

MOD 08

400037 1300328837 31500.00  
 LLA :  
 BP 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001575134  
 OMN WCD/EXP: 09/30/2013 PR 1300328837-00001,RADCON

400038 1300328837 23200.00  
 LLA :  
 BQ 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001575134  
 OMN WCD/EXP: 09/30/2013 PR 1300328837-00003,N VBSS

400039 1300328837 30000.00  
 LLA :  
 BR 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001575134  
 Other/Procurement WCD/EXP: 09/30/2013 PR 1300328837-00004, CBD IT

400040 1300328769 46950.00  
 LLA :  
 BT 9710300 2601 15Y 5YAP3 1 000000 00 025121 2YA23MIPR3CD AV1M034YA2312 044008  
 Standard Number: MIPR3CDAV1M034  
 OMN WCD/EXP: 09/30/2013 PR 1300328769-00002, T.MILLER

400041 1300332457 11000.00  
 LLA :  
 BV 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001598266  
 OMN WCD/EXP: 09/30/2013 PR 1300332457

600037 1300332493 60900.00  
 LLA :  
 BN 9730400 265Y A5X AF406 0 3884BP 00 00251A 0010295253A0 011309332 021001  
 Standard Number: 0010295253  
 RDDA WCD/EXP: 09/30/2014 PR 1300332493-  
 -00001,PPFA

600038 1300328837 31500.00  
 LLA :  
 BP 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001575134  
 OMN WCD/EXP: 09/30/2013 PR 1300328837-  
 -00002, RADCON

600039 1300328837 110000.00  
 LLA :  
 BQ 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001575134  
 OMN WCD/EXP: 09/30/2013 PR 1300328837-  
 -00003,VBSS

600040 1300328837 5000.00



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LLA :  
BR 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001575134  
OMN WCD/EXP: 09/30/2013 PR 1300328837-  
-00004,CBD IT

600041 1300328769 17887.00  
LLA :  
BS 9710300 2601 15Y 5YAP3 1 000000 00 025121 2YA24MIPR3CD AV1B020YA2412 044008  
Standard Number: MIPR3CDAV1B020  
OTHER WCD/EXP: 09/30/2013 PR 1300328769-0001,T.MILLER

600042 1300328769 30000.00  
LLA :  
BU 9730400 265Y A5X AF506 0 4384BP 00 00253G 0010281752A0 011299432 021001  
Standard Number: 0010281752  
RDTE WCD/EXP: 09/30/2014 PR 1300328769-  
-0003,PPPA

600043 1300332457 102000.00  
LLA :  
BV 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001598266  
OMN WCD/EXP: 09/30/2013 PR 1300332457

600044 1300328837 40000.00  
LLA :  
BW 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001575134  
RDTE WCD/EXP: 09/30/2013 PR 1300328837

600045 1300328837 6600.00  
LLA :  
BX 97X4930 NH1E 255 77777 0 050120 2F 000000 A40001575134  
RDTE WCD/EXP: 09/30/2013 PR 1300328837

MOD 08 Funding 546537.00  
Cumulative Funding 6231940.71

MOD 09

400042 1300337059 172000.00  
LLA :  
BZ 9730300 265Y A5X AF309 7 000000 25 3G0010 283161A00112 955522 021001  
PDW WCD/EXP: 09/30/2015 PR 1300337059-00002

600046 1300337059 35000.00  
LLA :  
BY 97X4950 2015 PX1 61413 0 257GPF AM 300050 0005570 049447  
Standard Number: PFAM30005  
PRMF WCD/EXP: 09/30/2013 PR 1300337059

600047 1300337059 18000.00  
LLA :  
BZ 9730300 265Y A5X AF309 7 000000 25 3G0010 283161A00112 955522 021001  
Standard Number: 0010283161  
PDW WCD/EXP: 09/30/2015 PR 1300337059-00002

MOD 09 Funding 225000.00  
Cumulative Funding 6456940.71

MOD 10

400043 1300340887 50000.00  
LLA :  
CA 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001659202  
Increment of funding for Labor, \$50,000.00 for Labor

MOD 10 Funding 50000.00  
Cumulative Funding 6506940.71

MOD 11

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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400044 1300340888 82932.00  
 LLA :  
 CB 9730400 265Y A5X AF506 0 4384BP 00 00251B 0010303090A0 0112994522 021001  
 Increment of funding for Labor, \$82,932 RDDA - Exp. 9/30/14

600048 1300340888 1000.00  
 LLA :  
 CB 9730400 265Y A5X AF506 0 4384BP 00 00251B 0010303090A0 0112994522 021001  
 Increment of funding for ODC, \$1000 RDDA - Exp. 9/30/14

MOD 11 Funding 83932.00  
 Cumulative Funding 6590872.71

MOD 12

400034 1300318018 (2000.00)  
 LLA :  
 BK 9720400 2620 060 3384B P CBYTE1 21 304002 620TE3TEDTRA 253HDTRA1225790300030 044315  
 Standard Number: HDTRA122579  
 Incremental Funding for JECF M&S Support; PR#: 1300318016-00001; Funding Doc:  
 HDTRA122579.

600034 1300318018 (80701.00)  
 LLA :  
 BK 9720400 2620 060 3384B P CBYTE1 21 304002 620TE3TEDTRA 253HDTRA1225790300030 044315  
 Standard Number: HDTRA122579  
 Incremental Funding for JECF M&S Support; PR#: 1300318018-00001; Funding Doc:  
 HDTRA122579.

600049 1300346913 125622.70  
 LLA :  
 CC 9730400 265Y A5X AF506 0 4384BP 00 00251C 0010327203A0 0119637122 021001  
 Standard Number: 0010327203  
 Increment of funding for ODC, \$125,622.70, RDDA

MOD 12 Funding 42921.70  
 Cumulative Funding 6633794.41

MOD 13

600050 1300348475 80000.00  
 LLA :  
 CD 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001714382  
 Increment of funding for ODC, \$80,000, OPN

MOD 13 Funding 80000.00  
 Cumulative Funding 6713794.41

MOD 14

400031 1300318016 (150000.00)  
 LLA :  
 BG 1731804 KU2N 257 00025 B 068732 2D 04B2N0 AA003WX1021W  
 Standard Number: N0002513WX1021W  
 Incremental Funding for NAVFAC; PR#: 1300318016-00001; Funding Doc:  
 N0002513WX1021W.

400045 1300350431 150000.00  
 LLA :  
 CE 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001728495  
 Incremental funding for Labor \$150,000  
 RDDA-9/09/2013

MOD 14 Funding 0.00  
 Cumulative Funding 6713794.41

MOD 15

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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400046 1300352521 500000.00  
 LLA :  
 CF 1731810 81CW 251 V5P00 0 050120 2D 000000 A10001743332  
 Incremental funding for Labor \$500,000  
 OPN - 9/30/2015

600051 1300352521 300000.00  
 LLA :  
 CF 1731810 81CW 251 V5P00 0 050120 2D 000000 A10001743332  
 Incremental funding for ODC's  
 OPN - 9/30/2015

MOD 15 Funding 800000.00  
 Cumulative Funding 7513794.41

MOD 16

400047 1300356068 61000.00  
 LLA :  
 CJ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001766229  
 Incremental Funding for Labor

400048 1300359391 15000.00  
 LLA :  
 CK 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001788902  
 Incremental funding for Labor

600052 1300356065 30000.00  
 LLA :  
 CG 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001766226  
 Incremental Funding for ODCs

600053 1300356067 30000.00  
 LLA :  
 CH 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001766227  
 Incremental Funding for ODCs

600054 1300356068 50000.00  
 LLA :  
 CJ 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001766229  
 Incremental funding for ODCs

MOD 16 Funding 186000.00  
 Cumulative Funding 7699794.41

MOD 17

400031 1300318016 (120000.00)  
 LLA :  
 BG 1731804 KU2N 257 00025 B 068732 2D 04B2N0 AA003WX1021W  
 Standard Number: N0002513WX1021W  
 Incremental Funding for NAVFAC; PR#: 1300318016-00001; Funding Doc:  
 N0002513WX1021W.

400042 1300337059 (51000.00)  
 LLA :  
 BZ 9730300 265Y A5X AF309 7 000000 25 3G0010 283161A00112 955522 021001  
 PDW WCD/EXP: 09/30/2015 PR 1300337059-00002

400044 1300340888 (25000.00)  
 LLA :  
 CB 9730400 265Y A5X AF506 0 4384BP 00 00251B 0010303090A0 0112994522 021001  
 Increment of funding for Labor, \$82,932 RDDA - Exp. 9/30/14

600046 1300337059 (6000.00)  
 LLA :  
 BY 97X4950 2015 PX1 61413 0 257GPF AM 300050 0005570 049447  
 Standard Number: PFAM30005  
 PRMF WCD/EXP: 09/30/2013 PR 1300337059

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600047 1300337059 (14000.00)  
 LLA :  
 BZ 9730300 265Y A5X AF309 7 000000 25 3G0010 283161A00112 955522 021001  
 Standard Number: 0010283161  
 PDW WCD/EXP: 09/30/2015 PR 1300337059-00002

600055 1300363852 40000.00  
 LLA :  
 CL 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001814389  
 Incremental funding in the amount of \$40,000.

600056 1300363760 15000.00  
 LLA :  
 CM 97X4931 2015 PX1 61434 1 251CPB AM 300030 0005570 049447  
 Incremental Funding in the amount of \$15,000.

600057 1300363760 35000.00  
 LLA :  
 CN 97X4950 2015 PX1 61482 0 251CPF AM 300010 0005570 049447  
 Incremental Funding in the amount of \$35,000.

MOD 17 Funding -126000.00  
 Cumulative Funding 7573794.41

MOD 18

410001 1300373218 161569.30  
 LLA :  
 CP 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001866896

410002 1300373218 190394.50  
 LLA :  
 CS 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001866896

410003 1300373678 147227.36  
 LLA :  
 CT 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001872614  
 IAA HSHQDC-13-X-00093

410004 1300373860 145000.00  
 LLA :  
 CU 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001874382

410005 1300373680 2500.00  
 LLA :  
 CW 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001872747  
 MIPR NUMBER: MIPR3JDAVBD057

410006 1300373680 45000.00  
 LLA :  
 CX 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001872747  
 RCP DOC: N0002413WX00479; ACRN: AA

410007 1300373442 195350.00  
 LLA :  
 CY 1731804 8C6C 252 V5P00 0 050120 2D 000000 A00001869381

410008 1300373183 45000.00  
 LLA :  
 CZ 1731804 8C6C 252 V5P00 0 050120 2D 000000 A00001867229

410009 1300375742 600.00  
 LLA :  
 BY 97X4950 2015 PX1 61431 0 257GPF AM 300050 0005570 049447  
 MIPR NUMBER: PFAM30005

410010 1300375742 600.00  
 LLA :  
 DA 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001884954  
 MIPR NUMBER: RFAM 3 0044

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410011 1300375741 166705.00  
 LLA :  
 DB 1731804 KU2N 257 00025 B 068732 2D 04B2N0 AA003RC2030R

410012 1300375937 80000.00  
 LLA :  
 DC 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001887093

410013 1300375106 48000.00  
 LLA :  
 DD 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001881446  
 RCP DOC: N0002413WX00555

410014 1300376432 116000.00  
 LLA :  
 DE 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001890522

410015 1300376432 42000.00  
 LLA :  
 DF 97X4930 NH1E 255 77777 0 050120 2F 000000 A10001890522

410016 1300376432 1000.00  
 LLA :  
 DG 97X4930 NH1E 255 77777 0 050120 2F 000000 A20001890522

410017 1300376432 300.00  
 LLA :  
 DH 97X4930 NH1E 255 77777 0 050120 2F 000000 A30001890522

410018 1300376299 500.00  
 LLA :  
 DJ 5733400 303 47NU2 0 HI8704 00 005590 114222F50300 0F03000CSNCBRN00FSR00 503000

410019 1300376297 35000.00  
 LLA :  
 DK 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001890382

410020 1300376437 1000.00  
 LLA :  
 DL 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001890646

410021 1300376953 20000.00  
 LLA :  
 DM 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001895604  
 MIPR NUMBER: 0010358762

410022 1300376720 48000.00  
 LLA :  
 DN 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001894870

410023 1300376882 83000.00  
 LLA :  
 DP 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001894626

410024 1300376252 10000.00  
 LLA :  
 DQ 1731804 8C6C 252 V5P00 0 050120 2D 000000 A00001889412

410025 1300376719 10000.00  
 LLA :  
 DR 97X4930 NH1E 255 77777 0 050120 2F 000000 A00001894869

410026 1300378493 17000.00  
 LLA :  
 DS 97X4950 2015 PX1 61434 0 251CPF AM 300010 0005570 049447  
 MIPR NUMBER: PFAM30001

410027 1300378493 17000.00  
 LLA :  
 DT 97X4931 2015 PX1 61434 1 251CPB AM 300030 0005570 049447  
 MIPR NUMBER: PBAM30003

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 RCP DOC: N0002413WX00555

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610017 1300376432 5000.00  
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MOD 18 Funding 3357771.16  
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MOD 19

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MOD 19 Funding 309000.00  
 Cumulative Funding 11240565.57

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MOD 20

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MOD 20 Funding 226000.00  
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MOD 21 Funding 565000.00  
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MOD 22

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MOD 22 Funding -50000.00  
 Cumulative Funding 11981565.57

MOD 23

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LLA :

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LLA :

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610042 130039185300002 34065.00

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LLA :  
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LLA :  
EP 97X4930 NH1E 255 77777 0 050120 2F 000000 A10002045885

MOD 23 Funding 1347398.07  
Cumulative Funding 13328963.64

MOD 24

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410047 130039812000001 60000.00

LLA :  
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LLA :  
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LLA :  
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MOD 24 Funding 240000.00  
Cumulative Funding 13568963.64

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### TASK ORDER LABOR CATEGORY QUALIFICATIONS

To perform the requirements of the Performance Work Statement, the Government desires personnel with the appropriate experience and professional development qualifications. Labor categories are identified as Key and Non-Key. The experience level for each Key Personnel labor category is identified in the clause entitled PERSONNEL QUALIFICATIONS below.

Key Personnel will support this order - Resumed Key Personnel in Key Labor Categories.

Resumed Key Personnel are the Key Personnel whose resumes were submitted with the offeror's proposal for evaluation purposes or their replacement in accordance with the CHANGES IN RESUMED KEY PERSONNEL clause below. (Section L provision 3.4.2 RESUMES identifies the number of Full-Time Equivalent for which resumes are required in the offeror's proposal.) Key Personnel qualification levels are considered to be "Desired" for those individuals whose resumes are submitted for evaluation with the proposal. Resumes for any replacement of these proposed resumed key personnel following award shall be equal to or better than the individuals initially proposed, as required by the clause CHANGES IN RESUMED KEY PERSONNEL below.

Key Labor Categories are the remaining personnel proposed to provide support in the Key Personnel labor categories.

Non-Key Personnel are the personnel proposed to provide hours in labor categories that are not identified as Key.

Post Award : Based on the Key Labor Category Desired Qualifications listed below and the PWS, the contractor will elect and manage the workforce supporting this contract. While government approval is required only for the Resumed Key Personnel, the entire workforce will be evaluated based on the contractor's performance of the PWS in accordance with the QASP.

The contractor shall provide Key Personnel who meet or exceed the qualifications provided below by labor category. All of the Key resumes must be approved by the Contracting Officer and the Contracting Office Representative (COR) prior to the person being direct charged to the contract. Specialized experience that exceeds the requirements below will be given additional consideration.

(a) Education – The desired experience qualifications for each position are detailed below. Although a degree is highly desired for the science and engineering labor categories, a candidate with lengthy and documented experience in the requisite areas, in lieu of a degree, will be considered equivalent.

(b) General Experience - includes training and work experience in developing, testing, and documenting Navy/Joint Chemical, Biological and Radiological Defense systems.

(c) Related Experience - includes work experience in one or more of the following areas:

1. Chemical, Biological and Radiological Defense system/component development
2. Chemical, Biological and Radiological Defense system acquisition including test and evaluation
3. Chemical, Biological and Radiological Defense system training, and training development
4. Chemical, Biological and Radiological Defense system/component, installation and fielding
5. Chemical, Biological and Radiological Defense operations, maintenance and sustainment
6. Chemical, Biological and Radiological Defense to include all facets (detection, decontamination, personnel protection, information systems and collective protection)

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(d) **Specialized Experience** - includes work experience with documentation, reporting, financial system, logistics and procedures associated with financial and program at NAVSEA CBR offices and the Joint Program Executive Office-Chemical and Biological Defense (JPEO-CBD)

(e) The desired experience for each position is listed below. Specialized experience must be directly related to the tasks and programs listed in the Statement of Work. In addition to the experience listed below, general and related experience in engineering, computer science, mathematics, physical science, or another field appropriate to the labor category employing skills that apply to the accomplishment of the technical objectives of the statement of work is a plus and will be favorably considered (such experience may not necessarily meet the desired qualifications listed below), as will experience utilizing automated systems, including personal computers/workstations and basic software applications such as word processors, spreadsheets, graphics/presentation packages, databases, and e-mail.

### **KEY LABOR CATEGORY DESIRED QUALIFICATIONS**

#### **Contract Program Manager**

Experience: Five (5) years experience in management of engineering projects involving maintenance, repair, testing product improvement and shipboard alteration installations of CBRND Protection, detection and Decontamination Systems. Must have management experience of execution of Alteration Installation Teams and associated documentation requirements.

- Must be able to develop and provide presentations for Contract/Program Status
- Working experience in the DOD material acquisition procedures.
- Working knowledge of CBRND, ST/FP, DC/FF, CPS and Shipboard equipment and systems.
- Understanding of the Joint Executive Program Office for Chemical & Biological Defense (JPEO-CBD) and the various Joint Program Management Office (JPMOs) or similar.
- Working experience in preparation of budget submittals in accordance with NAVSEA 05P14 Financial Management Plan (FMP) for Program Objective Memorandum (POM) and Program Review (PR) cycles.
- Working experience in the preparation of the following program management products such as:
  - a. Business Case Analysis
  - b. Implementation Plans
  - c. Spending Plans and projections
  - d. POM/PR Exhibits, Justification Documents and Briefings
  - e. Budget Impact Statements

#### **Shipboard Installation Manager**

Eight (8) years experience in management of engineering projects involving maintenance, repair, testing product improvement and shipboard alteration installations of CBRND Protection, detection and Decontamination Systems.

Working knowledge of Naval Sea Systems Command, Naval Surface Warfare Center, Naval Ship Yard, Supervisor of Ship Building Organizations and Waterfront Maintenance Community.

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Working knowledge of Shipboard and Marine systems/equipment, RMMCO Process, Waterfront Maintenance Activities, Work Authorization Forms (WAF) process for AIT Shipboard Installations and an intimate knowledge of T/S 9090-310, NAVSEA 009 Standard Items and Fleet Maintenance and Modernization Plan (FMMP).

Experience: Working experience in responding to queries from the Joint Program Office for Chemical and Biological Defense (JPEO-CBD) and the Joint Program Management Office's (JPMOs) or similar activity.

Working experience in the preparation of the following program management products such as:

- a. Business Case Analysis
- b. Implementation Plans

**Senior Logistician**

Four (4) years of Naval experience or experience of the Naval Logistics System that should include:

Experience in identifying material and logistic requirements for ship alteration and repair.

Experience with the Navy supply and procurement systems and procedures for requisitioning and purchasing material required to support ship alterations and repairs.

Experience in researching types and quantities of equipments allowed aboard ship, to include a minimum of one year experience in use of the Ship's Configuration and Logistic Support Control (SCLSC) database.

Experience in identifying hardware, software, supply, and training support requirements for new equipment and systems.

Working experience in responding to queries from the Joint Program Executive Office for Chemical and Biological Defense (JPEO-CBD) and the Joint Program Management Offices (JPMO's) or similar.

Working experience in preparation of budget submittals in accordance with the NAVSEA 05P14 Financial Management Plan (FMP) for Program Objective Memorandum (POM) and Program Review (PR) cycles.

Working experience in the preparation of the following program management products such as:

- a. Business Case Analysis
- b. Implementation Plans
- c. Spending Plans
- d. POM/PR Exhibits, Justification Documents and Briefings
- e. Budget Impact Statements

**NON-KEY DESIRED QUALIFICATIONS QUALIFICATIONS**

**Project Manager**

At least five (5) years of relevant acquisition experience with at least half those years in specialized experience as a project manager of a team of skilled professional, technical, and support personnel. Must have solid technical background and a demonstrated ability, as evidenced in the resume, to interface effectively with program managers and a program structure, and to deliver quality products on time and within budget. Ability to write reports and status documents. It is desired that the individual have current knowledge of CBRND efforts.

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**Senior Technician**

Experience: Six (6) years of experience in shipboard systems maintenance, test and evaluation, field support and training. Three (3) years of applicable professional experience with the operations and repair of Navy CBRD equipment with emphasis on detection, decontamination and collective protection. Familiarity with the Navy 3M system: for maintenance, test instrumentation requirements analysis, procurement, configuration and operation including computer-based data acquisition systems.

**CBR Technician:**

Experience: Six (6) years of experience in shipboard systems maintenance, test and evaluation, field support and training. Three (3) years of applicable professional experience with the operations and repair of Navy CBRD equipment with emphasis on detection, decontamination and collective protection.

**AIT On-Site Representative (OSR)**

Experience: : Five (5) years experience involving maintenance, repair, testing, product improvement and shipboard alteration installations of H, M&E and CBRND Protection, Detection and Decontamination Systems.

Working knowledge of Shipboard and Marine systems/equipment, RMMCO Process, Waterfront Maintenance Activities, Work Authorization Forms (WAF), process for AIT Shipboard Installations and an intimate knowledge of T/S 9090-310, NAVSEA 009 Standard Items and Fleet Maintenance and Modernization Plan (FMMP).

Working knowledge of Ship Installation Drawings (SIDs), SWBS, and shipboard systems/equipment configuration.

Working knowledge in the development and execution of internal audits and conducting audits of vendors and subcontractors.

Working knowledge of shipboard installation inventories to include material/equipment for the installation, consumables and tools required to execute the installation.

**Senior Project Analyst**

Experience: Six (6) years of experience in technical specifications development, process analysis and design, technical problem solving, and analytical/logical thinking.

**Project Analyst**

Experience: Three (3) years of experience in project and program management documentation include budget planning, presentations, process analysis and design, technical problem solving, and analytical/logical thinking.

**Ship Qualified Welder**

Must pass employer performance tests, standard governmental agencies certifications, and professional and technical association certifications. Qualified for specific material and processes in accordance with American Welding Society Welding Handbook.

Experience: Four (4) years experience, to include: electric arc, gas shielded arc, and gas welding. Proficient at welding as follows: executing welds in all positions, with ship types of metals steel, aluminums, etc. ship facility construction metals and alloys, in various shapes including pipes, structural forms, plates, sheet metal, bar stock, machinery and equipment.

**Ship Qualified Electrician**

Formal electronics training from: Technical School, or Class A or B military school in electronics or communications, or four (4) year electronics apprentice program. Formal electronics training, to include: Installation Tasks, Soldering, Cable Dressing, Cable Tray, Conduit, and Making/Repairing Connectors.

Experience: Four (4) years of practical experience, to include: electronics repair, maintenance and checkout. One (1) year practical experience in electronics installation.

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### **Shipfitter/Welder/Burner**

Experience: The Shipfitter/Welder/Burner shall have the following experience: Minimum of two (2) years experience as a journeyman welder. Experienced in the welding of materials of the general types: (a) HY80; (b) NICU; (c) K-MONEL; (d) 304 L CRES; (e) 17-4-PH; (f) Aluminum Alloys 5086, 5456 onships. Extensive practical knowledge of welding principles and skills to meet optimum welding parameters to achieve acceptable welds in accordance with fabrication standards such as MIL-STD-22D (joint design), MIL-STD-278 (ships), and MIL-STD-248 (ships). Certified to current NSWCCD-SSES approved qualifications for the following welding processes: (a) Shielded Metal ARC Welding; (b) Gas Metal Arc Welding; (c) Gas Tungsten Arc Welding (TIG); (d) Oxyacetylene welding. Ability to interpret blueprints, process instructions, welding standards and technical manuals pertinent to new or modified equipment. Ability to perform the complete welding process. Possess the skills and knowledge to troubleshoot and repair welding equipment.

### **QA Manager**

Experience: Eight (8) years experience conducting Quality Assurance of engineering projects involving maintenance, repair, testing, product improvement and shipboard alteration installations of H, M&E and CBRND Protection, Detection and Decontamination Systems.

Working knowledge of Shipboard and Marine systems/equipment, RMMCO Process, Waterfront Maintenance Activities, Work Authorization Forms (WAF), process for AIT Shipboard Installations and an intimate knowledge of T/S 9090-310, NAVSEA 009 Standard Items and Fleet Maintenance and Modernization Plan (FMMP).

Working knowledge of Ship Installation Drawings (SIDs), SWBS, NAVSEA 04X, QA Approval documentation and shipboard configuration.

Working knowledge in the development and execution of internal audits and conducting audits of vendors and subcontractors.

Working knowledge of shipboard installation inventories to include material/equipment for the installation, consumables and tools required to execute the installation.

### **Warehouse Manager**

Experience: Six (6) years experience with Navy supply system and warehouse management to include inventory control of equipment and supplies with specified shelf life.

Experience with Naval procurement and distribution systems, Packaging, Shipping and Handling.

Working knowledge computer programs to include word perfect, OSIMs and excel.

Working knowledge of the Naval Waterfront Maintenance Community.

### **Fiber Optics Technician.**

Experience: Five (5) years as a Connector, Certified 009-73 and NAVSEA Certified at award or after contract start date.

### **Senior System Engineer/Analyst**

Demonstrate professional and specialized expertise, credentials and experience in the following areas:

- Experience in Army, Navy, and Marine Corps systems design, development, test and evaluation, manufacturing, production, field support and training curriculum development. (10 years of applicable professional experience).

Development and fielding experience associated with Quick Reaction project efforts. (5 years of applicable professional experience).

- Experience working with and supporting Special Operational Forces (SOF) and government military and civilian multi-intelligence agencies. (5 years of applicable

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professional experience).

- Experience in developing and prototyping anti-material technologies/capabilities, lethal and non-lethal munitions, energetic and exothermic materials. (applicable professional experience within the last 3 years).
- Experience in conducting fleet experiments and associated training.
- Involvement with anti-terrorism/force protection (AT/FP) action planning at federal, state and local levels.
- Experience in developing and writing training course materials for new and fielded systems.
- Experience in writing and editing of doctrinal and tactical policy documents.

**Senior Chemist**

At least 6 years of experience in organic, inorganic, physical or analytical chemistry, with work experience relevant to the field, is required. Experience with leading and/or performing research and development in a government laboratory is preferred, but not required. The ability to lead multiple research efforts, successfully collaborate with other teams, and perform as part of a team is a must.

**Chemist**

At least 5 years of experience in organic, inorganic, physical or analytical chemistry, with work experience relevant to the field, is required. Experience performing research and development in a government laboratory is preferred, but not required. The ability to participate in multiple research efforts, successfully collaborate with other teams, and perform as part of a team is a must.

**Senior Biologist**

At least 6 years of experience with leading and/or performing research and development in a government laboratory is preferred, but not required. The ability to lead multiple research efforts, successfully collaborate with other teams, and perform as part of a team experience is required.

**Biologist**

At least 4 years experience performing research and development in a government laboratory is preferred, but not required. The ability to participate in multiple research efforts, successfully collaborate with other teams, and perform as part of a team is required

**Principal Engineer**

Experience: Six (6) years of experience in CBNRD or Navy and Shipboard Systems, to include: Systems Analysis, Systems Architecture, Systems/Equipment Support, Systems Operations, Test and Evaluation, and Logistics support.

**Systems Analyst**

Experience: A minimum of four (4) years of analytical or operational experience in the development and/or acquisition of military systems

**Web Site Manager**

Experience: Experience (4) years in the development and maintenance of web site.

**Lab Technician**

Experience: Six (6) years in performing quality assurance of maintenance and fabrication of military systems.

**Configuration Manager**

Experience: Six (6) years experience with Navy supply system and management of the configuration of equipment and supporting parts supplies throughout the Navy's operational inventory.

**Instructional Analyst**

Experience: Ten (10) years of experience as technical instructor. Experience, to include: analyzing



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and developing appropriate course material, hands on practical experience with techniques being taught, researching latest technical discipline practices, establishing training needs, developing goals and objectives, and developing training programs.

**Drafter**

Experience: Five (5) years experience which should include transforming initial rough product designs using computer aided design (CAD) into working documents. Reviews engineering drawing and designs to ensure adherence to established specifications and standards. Has knowledge of commonly-used concepts, practices and procedures within this field. Relies on experience and judgement to plan and accomplish goals. Experience with ship related drawings and the NAVSEA review and approval process is desired.

**Additional Information**

Accumulation of Qualifying Experience – Experience may be accumulated concurrently. All experience must be clearly supported by the resume or it will be discounted during the evaluation.

Professional Certifications and Development - Professional development includes honors, degrees, publications, professional licenses, accreditations, and certifications that directly impact the offerors ability to perform the contract. Retention of these credentials, as required to maintain accreditation, throughout the duration of the contract is the responsibility of the contractor. The years of experience listed above are in addition to appropriate professional development. It is incumbent upon the offeror to demonstrate that the proposed personnel have the necessary credentials and accreditations to perform the work.

**RESUME FORMAT AND CONTENT REQUIREMENTS**

RESUME FORMAT AND CONTENT: In order to facilitate evaluation, all resumes shall be provided in the following format:

- Complete Name
- Task Order Labor Category / Contractor Labor Category
- Percentage of time to be allocated to this effort
- Current security clearance level per JPAS (identify if interim or final)
- Current work location and planned work location upon award of this Task Order
- Note if the individual is key on another contract with a period of performance that will overlap this requirement. Note plans to satisfy both contracts if the Offeror is selected for award.
- Chronological Work History / Experience – Show experience and date(s) as follows:

(a) Employer: Dates (month/year); Title(s) held

(b) Work experience shall be presented separately for each employer, clearly marked with proper category of experience (i.e, Relevant Experience; Non-Relevant Experience.). If relevant and non-relevant experience were obtained while at the same employer, separate time periods shall be noted for each assignment. (This is necessary to prevent an offeror from describing relevant experience obtained in a six month assignment for Company A as applicable to the entire 10-year employment with that firm and to ensure offerors' proposals are evaluated on an equal basis). Responsibilities shall be discussed in sufficient detail for each assignment so as to permit comparison with desired experience levels in Section H. Specific examples of work assignments, accomplishments, and products shall be provided.

(c) Phrases such as "assisted with", "participated in", or "supported" are UNACCEPTABLE except as introductory to a detailed description of the actual work performed. If no such description is provided, the sentence or bulleted information will NOT be considered in the resume evaluation process. This is

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because evaluators would not be able to identify the specific technical work contributions made by the individual.

(d) Resume information is encouraged to be presented in bullet format. This will allow evaluators to focus on relevant information.

(e) Offerors shall note that the lack of specific definition in job responsibilities, services performed or products produced may be viewed as a lack of understanding of the Government's overall technical requirements.

(f) All relevant military experience claimed shall be described such that each relevant tour is treated as a separate employer. Time frames/titles/responsibilities shall be provided in accordance with the level of detail prescribed above. Military experience not documented in this manner will not be considered.

(g) Gaps in experience shall be avoided.

(h) The cut-off date for any experience claimed shall be the closing date of the solicitation.

(i) PROFESSIONAL DEVELOPMENT – Show any honors, degrees, publications, professional licenses, specialized certifications and other evidence of professional accomplishments that are directly relevant and impact the offeror's ability to perform under the Task Order. For education and training, the following format is preferred:

Academic: Degree(s); Date(s); Institution; Major/Minor  
 Non-Academic: Course title, date(s), approximate length  
 Professional licenses and specialized certifications. Note the date obtained for each, as well as the date when each license/certification requires renewal.

(j) Certification of correctness of information signed and dated by both the person named and the Offeror. The employee certification shall include the following statement: CERTIFICATION: "I certify that the experience and professional development described herein are complete and accurate in all respects. I consent to the disclosure of my resume for NSWCDD Solicitation N00024-12-R-3180 by \_\_\_\_\_ (insert Offeror's company name) and intend to make myself available to work under any resultant contract to the extent proposed."

\_\_\_\_\_  
 Employee Signature and Date

\_\_\_\_\_  
 Offeror Signature and Date

Resumes without this certification will be unacceptable and will not be considered. The employee certification shall not be dated earlier than the issue date of this solicitation.

(k) If the employee is not a current employee of the offeror (or a proposed subcontractor), a copy of the accepted offer letter shall be provided. The letter shall identify the projected start date. The Cost Proposal shall include documentation that identifies the agreed-to salary amount.

**5252.237-9106 Substitution of Personnel (Sep 1990)**

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in

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accordance with this requirement. (b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

#### **Ddl-H13 POST AWARD CONTRACTOR PERSONNEL APPROVAL**

(a) Requests for post award approval of additional and/or replacement Resumed Key personnel shall be submitted via e-mail. E-mail submissions shall be made simultaneously to the Contract Specialist and the COR, and the Alternate COR. Electronic notification via e-mail from the Contract Specialist will serve as written approval/disapproval on behalf of the Contracting Officer. This approval is required before an individual may begin charging to the Task Order.

(b) It is desired that resumes be submitted in the format required below. However, in order to expedite contract administration, contractor format may be used providing sufficient information is submitted for an independent comparison of the individual's qualifications with labor category requirements.

(c) If the employee is not a current employee of the contractor (or a subcontractor), a copy of the accepted offer letter (which identifies a projected start date and the agreed to annual salary) shall be provided.

#### **NAVSEA 5252.242-9115 TECHNICAL INSTRUCTIONS (APR 1999)**

(a) Performance of the work hereunder may be subject to written technical instructions issued via Task Order modification after the instruction has been signed by the Contracting Officer, COR and Contractor. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual PWS.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the order. Technical instructions may not be used to: (1) assign additional work under the order; (2) direct a change as defined in the "CHANGES" clause of the basic contract; (3) increase or decrease the estimated order amount (including fee), as applicable, the level of effort, or the time required for task order performance; or (4) change any of the terms, conditions or specifications of the order.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of this order.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

#### **Additional Information Relating to the Issuance of Technical Instructions:**

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Following approval of a Technical Instruction (TI) by the Contracting Officer and Acknowledgement of Receipt by the Contractor, the TI will be incorporated into the task order by administrative modification.

**FUNDING PROFILE**

It is estimated that these incremental funds will provide for the number of hours of labor stated below. The following details funding to date:

CLIN	Total ECPFF	Funding this Action	Previous Funding	Total Funded	Balance Unfunded	Funded Labor Hrs
Base						
4000	\$4,330,728	\$0	\$3,808,728	\$3,758,728	\$572,000	
6000	\$3,873,922	\$0	\$3,765,066.70	\$3,765,066.70	\$108,855	
Total Base	\$8,204,650	\$0	\$7,573,795	\$7,523,795	\$680,855	
4100	\$4,166,751	\$60,500.00	\$2,966,246.16	\$3,026,746.16	\$1,140,005.94	
6100	\$3,673,161	\$179,500.00	\$2,838,923.07	\$3,018,423.07	\$654,738.93	
Total Option 1	\$7,839,912	\$240,000.00	\$5,805,169.23	\$6,045,169.23	\$1,794,743.87	

**/NAVSEA 5252.232-9104 ALLOTMENT OF FUNDS (JAN 2008)**

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

CLIN	Allotted to Cost	Allotted to Fee	Estimated CPFF	Est. Funded Through
Base				
4000			\$3,758,728	7/14/13
6000			\$3,765,067	
Total Base			\$7,523,795	
4100			\$3,026,746	2/15/14
6100			\$3,018,423	
TOTAL Option 1			\$6,045,169	

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs \_\_\_\_\_ are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

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(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

**5252.216-9122 LEVEL OF EFFORT – ALTERNATE 1 (MAY 2010)**

(a) The Contractor agrees to provide the total level of effort specified below in performance of the work described in Sections B and C of this task order. The total level of effort for the performance of this task order shall be man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort. **The table below and information for blanks in paragraph (b) and (d) are to be completed by the Offeror.**

CLIN	Compensated	Uncompensated	Total Hours
4000	████████	████████	████████
4100	████████	████████	████████
7000	████████	████████	████████
Total	████████	████████	████████

(b) Of the total man-hours of direct labor set forth above, it is estimated that ██████████ man-hours are uncompensated effort. Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. Total Times Accounting (TTA) efforts are included in this definition. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (i) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately ██████████ hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting

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revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(h) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds. All submissions shall include subcontractor information.

(i) Unless the Contracting Officer determines that alternative worksite arrangements are detrimental to contract performance, the Contractor may perform up to 10% of the hours at an alternative worksite, provided the Contractor has a company-approved alternative worksite plan. The primary worksite is the traditional "main office" worksite. An alternative worksite means an employee's residence or a telecommuting center. A telecommuting center is a geographically convenient office setting as an alternative to an employee's main office. The Government reserves the right to review the Contractor's alternative worksite plan. In the event performance becomes unacceptable, the Contractor will be prohibited from counting the hours performed at the alternative worksite in fulfilling the total level of effort obligations of the contract. Regardless of work location, all contract terms and conditions, including security requirements and labor laws, remain in effect. The Government shall not incur any additional cost nor provide additional equipment for contract performance as a result of the Contractor's election to implement an alternative worksite plan.

(j) Notwithstanding any of the provisions in the above paragraphs and subject to the LIMITATION OF FUNDS or LIMITATION OF COST clauses, as applicable, the period of performance may be extended and the estimated cost may be increased in order to permit the Contractor to provide all of the man-hours listed in paragraph (a) above. The contractor shall continue to be paid fee for each man-hour performed in accordance with the terms of the contract.

#### **NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS**

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBA's 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19 of the basic contract.

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#### **52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUNE 2003)**

(a) Definition. "Small business concern" as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General.

(1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected.

(2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified acquisition procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

#### **5252.223-9114 MANAGEMENT AND DISPOSAL OF HAZARDOUS WASTE (NOV 1996)**

(a) GENERAL

(1) The Contractor shall comply with the Resource Conservation and Recovery Act (RCRA), the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), 10 U.S.C. 7311 and all other applicable Federal, State and local laws, codes, ordinances and regulations for the management and disposal of hazardous waste.

(2) Nothing contained in this special contract requirement shall relieve the Contractor from complying with applicable Federal, State, and local Laws, codes, ordinances, and regulations, including obtaining licenses and permits, giving notices and submitting reports, in connection with hazardous waste management and disposal in the performance of this contract. Nothing contained herein shall serve to alter either party's liability or responsibility under CERCLA.

(3) Materials contained in ship systems are not waste until after removal from the system.

(b) IDENTIFICATION OF HAZARDOUS WASTES - The items listed below identifies the types of hazardous wastes that were required to be removed by the contractor, or that are expected to be generated, during the performance of work under this contract.

Wastes - paint removal, paint brushes, trays, rags and tape w/residual paint, discarded welding rods, adhesives or contact cement, fuel for use in a generator, cutting fluids and air tool oil, removed cables containing PVC and ventilation gasket material.

(c) GENERATOR IDENTIFICATION NUMBERS

(1) Documentation related to hazardous waste generated solely by the physical actions of ship's force or Navy employees on board the vessel shall only bear a generator identification number issued to the Navy pursuant to applicable law.

(2) Documentation related to hazardous waste generated solely by the physical actions of Contractor personnel shall only bear a generator identification number issued to the Contractor pursuant to applicable law. Regardless of the presence of other materials in or on the shipboard systems or structures which may have qualified a waste stream as hazardous, where the Contractor performs work on a system or structure using materials (whether or not the use of such materials was specified by the Navy) which by themselves would cause the waste from such work to be a hazardous waste, documentation related to such waste shall only bear a generator identification number issued to the Contractor.

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(3) Documentation related to hazardous waste generated by the combined physical actions of Navy and Contractor personnel shall bear a generator identification number issued to the Contractor pursuant to applicable law and shall also cite in the remarks block a generator identification number issued to the Navy pursuant to applicable law.

(4) Notwithstanding paragraphs (c)(1) - (c)(3) above, hazardous wastes are considered to be co-generated in cases where: (a) the Contractor merely drains a system and such drainage creates hazardous waste or (b) the Contractor performs work on a system or structure using materials which by themselves would not cause the waste from such work to be hazardous waste but such work nonetheless creates a hazardous waste. Documentation related to such co-generated waste shall bear a generator identification number in accordance with the provisions of paragraph (c)(3) above.

(5) In the event of a failure by the parties to agree to the assignment of a generator identification number to any hazardous waste as set forth in paragraphs (c)(1) through (c)(4) above, the Government may direct which party or parties shall provide generator identification numbers for the waste and such number(s) shall be used on all required documentation. Any disagreement with this direction shall be a dispute within the meaning of clause of this contract entitled "DISPUTES" (FAR 52.233-1). However, the Contractor shall not stop any work but shall continue with performance of all work under this contract as specified in the "DISPUTES" clause.

(6) Hazardous Waste Manifests - For wastes described in (c)(2), (c)(3), and (c)(4) above (and (c)(5) as applicable), the Contractor shall sign the generator certification on the Uniform Hazardous Waste Manifest whenever use of the Manifest is required for disposal. The Contractor shall obtain ISEA Installation Manager concurrence with the categorization of wastes under paragraphs (c)(3) and (c)(4) above before completion of the manifest. Manifests prepared pursuant to paragraph (c)(1) above shall be presented to the ISEA Installation Manager for completion after the hazardous waste has been identified.

(7) For purposes of paragraphs (c)(2) and (3) herein, if the Contractor, while performing work at a Government facility, cannot obtain a separate generator identification number from the State in which the availability will be performed, the Contractor shall notify ISEA Installation Manager within 3 business days of receipt of written notification by the State. After obtaining ISEA Installation Manager approval, the Contractor shall use the Navy site generator identification number and insert in the remarks block the contractor generator identification number issued for the site where his main facilities are located. For purposes of paragraph (c)(1) herein, if the work is being performed at a contractor facility and the Government cannot obtain a separate generator identification number for the State, the Government shall use the Contractor site generator identification number and shall cite in the remarks block a Navy generator identification number. In both instances described above, the Contractor shall prepare the Uniform Hazardous Waste Manifest described in paragraph (c)(6) above and present it to ISEA Installation Manager for completion.



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## SECTION I CONTRACT CLAUSES

### CLAUSES INCORPORATED BY REFERENCE

52.219-14 Limitations on Subcontracting (NOV 2011)  
52.224-1 Privacy Act Notification  
52.224-2 Privacy Act  
252.204-7000 Disclosure of Information (DEC 1991)

### CLAUSES INCORPORATED BY FULL TEXT:

**All clauses incorporated by reference in the offerors MAC contract apply to this Task Order, as applicable.**

Note: Regarding 52.244-2 -- SUBCONTRACTS (JUNE 2007) - ALTERNATE I (JUNE 2007), Teaming arrangement with any firm not included in the Contractor's basic MAC contract must be submitted to the basic MAC Contracting Officer for approval. Team member (subcontract) additions after Task Order award must be approved by the Task Order Contracting Officer.

### CLAUSES INCORPORATED BY FULL TEXT:

#### **52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000) (NAVSEA VARIATION) (SEP 2009)**

a) The Government may extend the term of this contract by written notice(s) to the Contractor within the periods specified below. An option period may be exercised any time prior to the completion of the Task Order, provided the Government first gives the contractor 30 days notice in writing of the intent to exercise the option.

Item (s)	Latest Option Exercise Date
4100, 6100	Within the first 12 months of Task Order performance
7000, 9000	After the first 12 months of TO performance, and no later than 24 months after TO performance begins.

#### **52.243-7 NOTIFICATION OF CHANGES (APR 1984)**

(a) *Definitions.* "contracting officer," as used in this clause, does not include any representative of the contracting officer.

"specifically authorized representative (sar)," as used in this clause, means any person the contracting officer has so designated by written notice (a copy of which shall be provided to the contractor) which shall refer to this paragraph and shall be issued to the designated representative before the sar exercises such authority.

(b) *Notice.* The primary purpose of this clause is to obtain prompt reporting of government conduct that the contractor considers to constitute a change to this contract. Except for changes identified as such in writing and signed by the contracting officer, the contractor shall notify the administrative contracting officer in writing promptly, within 10 calendar days from the date that the contractor identifies any government conduct (including actions, inactions, and written or oral communications) that the contractor regards as a change to the contract terms and conditions. On the basis of the most accurate information available to the contractor, the notice shall state—

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- (1) the date, nature, and circumstances of the conduct regarded as a change;
- (2) The name, function, and activity of each government individual and contractor official or employee involved in or knowledgeable about such conduct;
- (3) The identification of any documents and the substance of any oral communication involved in such conduct;
- (4) In the instance of alleged acceleration of scheduled performance or delivery, the basis upon which it arose;
- (5) The particular elements of contract performance for which the contractor may seek an equitable adjustment under this clause, including—
- (i) What contract line items have been or may be affected by the alleged change;
  - (ii) What labor or materials or both have been or may be added, deleted, or wasted by the alleged change;
  - (iii) To the extent practicable, what delay and disruption in the manner and sequence of performance and effect on continued performance have been or may be caused by the alleged change;
  - (iv) What adjustments to contract cost, delivery schedule, and other provisions affected by the alleged change are estimated; and
- (6) The contractor's estimate of the time by which the government must respond to the contractor's notice to minimize cost, delay or disruption of performance.
- (c) *Continued performance.* Following submission of the notice required by paragraph (b) of this clause, the contractor shall diligently continue performance of this contract to the maximum extent possible in accordance with its terms and conditions as construed by the contractor, unless the notice reports a direction of the contracting officer or a communication from a sar of the contracting officer, in either of which events the contractor shall continue performance; provided, however, that if the contractor regards the direction or communication as a change as described in paragraph (b) of this clause, notice shall be given in the manner provided. All directions, communications, interpretations, orders and similar actions of the sar shall be reduced to writing promptly and copies furnished to the contractor and to the contracting officer. The contracting officer shall promptly countermand any action which exceeds the authority of the sar.
- (d) *Government response.* The contracting officer shall promptly, within 10 calendar days after receipt of notice, respond to the notice in writing. In responding, the contracting officer shall either—
- (1) Confirm that the conduct of which the contractor gave notice constitutes a change and when necessary direct the mode of further performance;
  - (2) Countermand any communication regarded as a change;
  - (3) Deny that the conduct of which the contractor gave notice constitutes a change and when necessary direct the mode of further performance; or
  - (4) In the event the contractor's notice information is inadequate to make a decision under paragraphs (d)(1), (2), or (3) of this clause, advise the contractor what additional information is required, and establish the date by which it should be furnished and the date thereafter by which the government will respond.
- (e) *Equitable adjustments.*
- (1) If the contracting officer confirms that government conduct effected a change as alleged by the

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contractor, and the conduct causes an increase or decrease in the contractor's cost of, or the time required for, performance of any part of the work under this contract, whether changed or not changed by such conduct, an equitable adjustment shall be made—

(I) in the contract cost or delivery schedule or both; and

II) in such other provisions of the contract as may be affected.

(2) The contract shall be modified in writing accordingly. In the case of drawings, designs or specifications which are defective and for which the government is responsible, the equitable adjustment shall include the cost and time extension for delay reasonably incurred by the contractor in attempting to comply with the defective drawings, designs or specifications before the contractor identified, or reasonably should have identified, such defect. When the cost of property made obsolete or excess as a result of a change confirmed by the contracting officer under this clause is included in the equitable adjustment, the contracting officer shall have the right to prescribe the manner of disposition of the property. The equitable adjustment shall not include increased costs or time extensions for delay resulting from the contractor's failure to provide notice or to continue performance as provided, respectively, in paragraphs (b) and (c) of this clause.

#### **SERVICE CONTRACT ACT WAGE DETERMINATION(S)**

(A) Due to the nature of some of the support required by the Performance Work Statement a Wage Determination has been determined to be necessary to ensure appropriate minimum wages and fringe benefits are paid to those non-exempt personnel performing under this Task Order. Work under this Task Order involves performance in King George, VA, Norfolk, VA and San Deigo, CA. Attachment's J.4 provides Rev. 11 to Wage Determination No.2005-2103 for the state of Virginia.

The following table provides a correlation between Task Order labor categories in Section H and the Wage Determination Occupations shown in Attachment J.4.

Task Order Category	Occupation Code
Senior Technician	30085
Shipfitter/Welder/Burner	23960
Lab Technician	30210
Fiber Optics Technician	30083
Warehouse Manager	21030
Chemical Biological Research Technician	30082

#### **52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)**

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each as if they were employed by the contracting agency subject to the provisions of 5 U.S.C.5341 or 5332.

This Statement for Information Only: It is not a Wage Determination

Employee Class	GS Equivalent
Senior Technician	GS-11
Shipfitter/Welder/Burner	GS-10
Lab Technician	GS-9

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Fiber Optics Technician                      GS-8  
Warehouse Manager                              GS-8  
Chemical Biological Research Technician   GS-7

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## SECTION J LIST OF ATTACHMENTS

### EXHIBIT A CDRLS

Attachment J.1 - DD254

Attachment J.2 - COR Appointment

Attachment J.3 - Wage Determination for Award

#### Hardcopy

File

#### EDA

DFAS CLEVELAND

DCAA Hampton

DCMA Manasses

NSWCDD Comptroller

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